

## Troubleshooting Guide For Computers Ebooks

Written by Gjyn O'Toole, Communication: Core Interpersonal Skills for Healthcare Professionals 4e is an essential guide to clear and effective communication in a multidisciplinary healthcare setting. Divided into four sections, the fourth edition challenges the reader to reflect upon their personal communication style and habits; introduces strategies and skills to enhance future practice, and encourages the development of confidence through activities, scenarios and case studies. This fully revised fourth edition will appeal to health science students and clinicians seeking to communicate more effectively in an increasingly complex healthcare environment. Increased focus on digital communication - includes overviews and tips on navigating professional and personal electronic media Individual and group activities throughout to encourage skill development, reflection and awareness of self and others An extensive suite of scenarios – practice and apply your communication skills using realistic situations and individuals that healthcare professionals encounter in clinical practice Chapter 5 The specific goals of communication for healthcare professionals: Effective conclusions of interactions and services: Negotiating closure Chapter 20 Remote telecommunication or telehealth: The seen, but not-in-the-room healthcare professional Chapter 23 - Person/s experiencing neurogenic or psychological shock Chapter 25 - A Person/s fulfilling the role of a grandparent Chapter 26 - Person/s with a spinal injury Chapter 27 - A Person/s living in a residential aged care facility

Work through key exercises for the latest release of the CompTIA A+ certification exam with help from 12 certcam videos! Reviewed and authorized by CompTIA's CAQC program, this is the most exam-focused CompTIA A+ certification training and self-assessment study system available for the new CompTIA A+ exams. The book features step-by-step exercises, chapter self-tests, and in-depth explanations. It includes four complete practice exams, a full-color photographic insert, lab questions, and a free segment of LearnKey's A+ video training. Plus, this enhanced e-book offers 12 certcam videos showing exactly how to do key exercises within the book.

An illustrated, step-by-step guide to repairs and upgrades Whether you want to prepare your computer for Windows 7, avoid investing in a new one, or just "go green", this fully illustrated guide has what you need. You'll learn how to add printers and new keyboards, boost your PC's performance and increase memory, improve power consumption, rev up your multimedia capacity, and much more. Step-by-step instructions are accompanied by photos that show you exactly what you should see at every stage. Learn to perform basic upgrades and prepare your PC for high-speed Internet connections, network connections, and added security, all with fully illustrated instructions Find out how to expand memory, enhance speed, and update your computer's power supply Prepare an old computer for Windows 7 and beef up your capacity for multimedia Upgrading & Fixing Computers Do-It-Yourself For Dummies is a show-and-tell course in making your PC happy, healthy, and green.

Readers gain a full understanding of today's digital world with the cohesive framework and logical organization found only in NEW PERSPECTIVES ON COMPUTER CONCEPTS 2016, ENHANCED, COMPREHENSIVE. This dynamic book provides the latest updates on emerging technology with engaging learning features, informative visuals and hands-on activities proven to increase learning effectiveness. An insightful introduction highlights today's digital evolution, while coverage of social media and online security examines concepts behind today's technology challenges and trends. Readers explore the principles underlying the wide scope of digital devices in use today with the book's unique focus on the connectivity that pervades modern life. This Enhanced Edition includes a new hands-on programming chapter that lets even readers with no prior coding experience learn to program with instant success using Python™. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A Do-It-Yourself Guide To Troubleshooting and Repairing Your EASY, comprehensive technology troubleshooter! PCs, smartphones, tablets, networks, cameras, home theater and more—all in one book! We all use technology—and we all have problems with it. Don't get frustrated... and don't waste money on costly repair or support calls! Solve the problems yourself, with the one guide that makes it easy: The PC and Gadget Help Desk. Using clear pictures, handy "symptom tables," and easy-to-use flowcharts, Mark Edward Soper walks you step-by-step through identifying, solving, and preventing hundreds of today's most aggravating tech problems. Soper covers all your major platforms: iPhones, iPads, Android devices, Windows systems, and more. He even helps you fix the weird problems that happen when you use them together! Regain lost Internet access and fix broken Wi-Fi connections Solve problems with viewing and sharing media or other files Track down power problems wherever they arise Troubleshoot printing problems and print from smartphones or tablets Fix missing video or audio on your HDTV or home theater system Get syncing working right on your Apple or Android device Improve your PC's 3D gaming performance Identify and replace flaky memory chips Prevent overheating that can damage your equipment Solve common problems with digital cameras and DV camcorders Troubleshoot iOS or Android antennas, updates, screens, and connectivity Get FaceTime working right on your iPhone or iPad Troubleshoot eReaders and display your eBooks on additional devices Sensibly decide whether to upgrade, repair, or replace Mark Edward Soper has spent 30 years as an instructor and corporate trainer, helping thousands of people work more happily with personal technology. He is the author of PC Help Desk in a Book, and is the co-author of Leo Laporte's PC Help Desk, as well as more than 25 other books on Windows, digital imaging, networking, the Internet, IT certification, and computer troubleshooting. Soper is a CompTIA A+ Certified computer technician and Microsoft Certified Professional. BONUS ONLINE VIDEOS: Includes access to free, studio-quality how-to videos that make troubleshooting and repair even easier!

Bestselling CompTIA A+ author Mike Meyers provides hands-on, step-by-step labs—updated for the 2012 release of Exam 220-802—so you can practice the IT skills essential for your success Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting Operating Systems Lab Manual, Fourth Edition contains more than 80 labs that challenge you to solve real-world problems with key concepts. Clear, measurable lab objectives map to certification exam objectives, ensuring direct correspondence to Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting Operating Systems, Fourth Edition. Lab solutions are only available to instructors and are not printed inside the book. The Lab Manual also includes materials lists and lab set-up instructions. Step-by-step, not click-by click, lab scenarios require you to think critically, and Hint and Warning icons guide you through potentially tricky situations. Post-lab observation questions measure your understanding of lab results and the key term quiz helps to build your vocabulary.

The Kindle 2011 is Amazon's fourth generation eReader. Unlike the Kindle 3, the Kindle 2011 has no keyboard, making it smaller and lighter. The lack of a keyboard, however, does not mean there aren't plenty of shortcuts and secrets. The useful, up-to-date information provided here, including tips and tricks, hidden features, and troubleshooting advice is not discussed in the official Kindle 2011 manual. There is no fancy jargon and every instruction is explained in great detail. Additionally, screenshots are included in each chapter to explain all topics in the greatest detail possible. This Kindle 2011 guide includes: - Downloading thousands of free eBooks - Shortcuts and Tips - Conserving Battery Life - Registering the Kindle - Editing Personal Information - Connecting the Kindle to a PC or Mac - Buying eBooks Using Amazon on Your Computer or on the Kindle - Subscribing to Periodicals and Blogs - Cancelling Subscriptions - Browsing eBooks - Converting Your Documents to Kindle Format - Searching the Internal Dictionary, Wikipedia, and the Internet - Using the Kindle Web Browser - Adding Bookmarks, Clippings and Notes - Viewing periodicals - Buying eBooks - Expanding an image - Choosing the Default Dictionary - Using the Kindle as a Calculator - Displaying the Time and Date - Displaying Free Memory - Troubleshooting - Contacting Kindle Support via Email or Phone - Replacing a Broken Kindle - And

much more...

The Nexus 7 is Google's first tablet PC, and the first device to use the Android 4.1 Jelly Bean operating system. The Google Nexus 7 Survival Guide gathers all of the available information regarding the Nexus 7 into a single guide, where it can be easily accessed for quick reference. There is no fancy jargon and every instruction is explained in great detail, which is perfect for beginners. In addition, this guide expands on the basics by discussing useful tips that are excellent for more advanced users. With the multitude of new features introduced in Jelly Bean, such as Google Now and an improved Notification Center, you cannot afford to miss a single one. The level of detail in each chapter sets this guide apart from all the rest. Countless screenshots complement the step-by-step instructions and help you to realize the Nexus 7's full potential. The useful information provided here is not discussed in the official Nexus 7 manual, such as tips and tricks, hidden features, and troubleshooting advice. This guide also goes above and beyond by discussing recent known issues and solutions that may be currently available. This Google Nexus 7 guide includes: - Getting Started - Performing First-Time Setup - Exporting and Importing Files Using a PC or Mac - Finding FREE eBooks - Managing Applications - Purchasing Applications - Uninstalling an Application - Taking Pictures - Applying Special Effects to Pictures - Using the Gmail Application - Writing an Email - Adding Labels to Emails - Making Voice and Video Calls Using Skype - Managing Contacts - Adding a New Contact - Sharing Contact Information via Email - Using the Chrome Web Browser - Opening More than One Website at a Time - Recalling Sites More Quickly on Subsequent Visits - Nexus-friendly Websites that Save You Time Typing in Long URL's - Using the Kindle Reader for the Nexus 7 - Using Play Books for the Nexus 7 - Adjusting the Settings - Using Bluetooth - Changing the Notification Ringtone - Locking the Screen with Your Face - Changing the Wallpaper - Tips and Tricks - Turning Google Now On or Off - Adding a Navigation Shortcut to the Home Screen - Troubleshooting - Google Play Contact Resources

Maintaining a PC is important, and troubleshooting a PC can be a challenge. Dan Gookin is great at explaining how to handle common PC problems, and he's provided a complete, plain-English manual in *Troubleshooting & Maintaining Your PC All-in-One For Dummies*. Liberally laced with Dan's famous humor and clear instructions, *Troubleshooting & Maintaining Your PC All-in-One For Dummies* is divided into six minibooks covering hardware, software, laptops, Internet, networking, and maintenance. Each one gives you some background on what causes common problems, to help you understand what's wrong as well as how to fix it. You'll learn to: Troubleshoot both Windows XP and Vista Solve e-mail and Web woes, makes friends with ActiveX, and protect your system from evil software and viruses Resolve router problems, reset the modem, delve into IP addresses, and find the elusive wireless network Investigate startup issues, battery quirks, and power problems Travel safely and efficiently with your laptop Perform regular maintenance and keep good backups Solve problems with disks and printers Find missing files, successfully restore files if something major goes wrong, and pep up your PC The bonus DVD walks you through some of the complex steps discussed in the book and demonstrates tasks like removing a hard drive. There's a great collection of free and demo software, too. *Troubleshooting & Maintaining Your PC All-in-One For Dummies* is tech support in a book! Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Introducing a complete guide to deploying and managing Windows 7 that is suitable for IT professionals and students alike! This instructional text provides the information users need to successfully migrate to Windows 7 and immediately derive benefits from it. Readers will learn about the new features in Windows 7, such as advanced security, and how those features compare to Windows Vista and Windows XP. Valuable for professionals, but written in a way that is understandable to the novice networking student, this informative guide examines Windows 7 in a thorough and logical manner making the information easy to understand and preparing readers for Microsoft's MCTS Exam #70-680. The hands-on activities and case projects help learners practice new skills, and review questions and key terms reinforce important information. The accompanying CD provides valuable certification preparation material, including test preparation software. With a section devoted to troubleshooting, this text also doubles as a manual that professionals can take on the job with them. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This step-by-step, highly visual text provides a comprehensive introduction to managing and maintaining computer hardware and software. Written by best-selling author and educator Jean Andrews, *A+ GUIDE TO MANAGING AND MAINTAINING YOUR PC* closely integrates the CompTIAA+ Exam objectives to prepare you for the 220-801 and 220-802 certification exams. The new Eighth Edition also features extensive updates to reflect current technology, techniques, and industry standards in the dynamic, fast-paced field of PC repair. Each chapter covers both core concepts and advanced topics, organizing material to facilitate practical application and encourage you to learn by doing. Supported by a wide range of supplemental resources to enhance learning—including innovative tools, interactive exercises and activities, and online study guides—this proven text offers an ideal way to prepare you for success as a professional PC repair technician. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This comprehensive guide provides full coverage of cutting-edge technologies--from DVD drives, cable, and DSL modems to Ultra360 SCSI devices, AGP accelerators, USB, IEEE 1284, and Infrared ports. This essential volume also contains a valuable CD-ROM with over 120 diagnostic and maintenance utilities. The author also provides real-world examples and condition-specific troubleshooting advice that will have you fixing common and little-known PC problems in no time.

*Understanding and Troubleshooting Your PC* from the Shelly Cashman Series is designed to provide a basic understanding of how personal computers work. Created for the classroom, this text covers the basics of PC repair with an emphasis on troubleshooting and maintenance. Its full-color, extremely visual design will use conceptual art to help students learn about technical computer concepts. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The K12 eBook for *A+ Guide to Managing and Maintaining Your PC*, 7th Edition is an electronic book solution for school programs in need of digital content for PC repair.

Formatted in a PDF-style layout and accessed online, the easy-to-use ebook includes the entire text of the best-selling book by Jean Andrews.

Bring your computer literacy course back to the BASICS. COMPUTER LITERACY BASICS: A COMPREHENSIVE GUIDE TO IC3 provides an introduction to computer concepts and skills, which maps to the newest Computing Core Certification (IC3) standards. Designed with new learners in mind, this text covers Computing Fundamentals, Key Applications, and Living Online everything your students need to be prepared to pass the IC3 exam, and finish the course as confident computer users. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Discover a comprehensive introduction to IT technical support as Andrews/Dark/West's COMPTIA A+ GUIDE TO IT TECHNICAL SUPPORT, 10E explains how to work with users as well as install, maintain, troubleshoot and network computer hardware and software. This step-by-step, highly visual best-selling approach uses CompTIA A+ Exam objectives as a framework to prepare you for 220-1001 and 220-1002 certification exams. Each chapter covers core and advanced topics while emphasizing practical application of the most current technology, techniques and industry standards. You study the latest hardware, security, Active Directory, operational procedures, basics of scripting, virtualization, cloud computing, mobile devices and Windows 10 as you prepare for success as an IT support technician or administrator. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Covers all the typical problems small business owners and computer users will encounter that they can expect to solve themselves. Designed to cover all aspects of small business computing. More than just a quick-fix manual for the do-it-yourselfer, this book covers all aspects of small business computing. The Handbook of Computer Troubleshooting is a complete guide for solving the most typical problems most users will encounter. Both the new starter and the experienced user will find helpful tips to solve the more irksome, yet common, problems. Topics include: Hardware, Operating Systems, Graphics software, the internet, Ergonomics, Keyboards, Networks, Company addresses, Utilities Software, Educational software, Printer, Monitors, Security Threats, Web sites, and much more.

Bestselling CompTIA A+ author Mike Meyers provides hands-on, step-by-step labs—updated for the 2012 release of Exam 220-801—so you can practice the IT skills essential for your success. Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting Hardware Lab Manual, Fourth Edition contains more than 75 labs that challenge you to solve real-world problems with key concepts. Clear, measurable lab objectives map to certification exam objectives, ensuring direct correspondence to Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting Hardware, Fourth Edition. Lab solutions are only available to instructors and are not printed inside the book. The Lab Manual also includes materials lists and lab set-up instructions. Step-by-step, not click-by-click, lab scenarios require you to think critically, and Hint and Warning icons guide you through potentially tricky situations. Post-lab observation questions measure your understanding of lab results and the key term quiz helps to build your vocabulary.

This is the eBook version of the print title. Note that the eBook does not provide access to the practice test software that accompanies the print book. Learn, prepare, and practice for CompTIA IT Fundamentals FC0-U61 exam success with this CompTIA Cert Guide from Pearson IT Certification, a leader in IT Certification learning. Master CompTIA IT Fundamentals FC0-U61 exam topics. Assess your knowledge with practice questions. Review key concepts with exam preparation tasks. Practice with realistic exam questions. Get practical guidance for next steps and more advanced certifications. CompTIA IT Fundamentals Cert Guide is a best-of-breed exam study guide. Leading IT certification expert Mark Edward Soper shares preparation hints and test-taking tips, helping you identify areas of weakness and improve both your conceptual knowledge and hands-on skills. Material is presented in a concise manner, focusing on increasing your understanding and retention of exam topics. The book presents you with an organized test preparation routine through the use of proven series elements and techniques. Exam topic lists make referencing easy. Chapter-ending Exam Preparation Tasks help you drill on key concepts you must know thoroughly. Review questions help you assess your knowledge, and a final preparation chapter guides you through tools and resources to help you craft your final study plan. Well regarded for its level of detail, assessment features, and challenging review questions and exercises, this CompTIA study guide helps you master the concepts and techniques that will allow you to succeed on the exam the first time. The CompTIA study guide helps you master all the topics on the IT Fundamentals exam, including: IT concepts and terminology, including data types, input, processing, output, storage, the value of data and information, and basic troubleshooting methods. Infrastructure, including I/O hardware, peripheral setup/installation, internal computer components, Internet service types, storage types, computing devices, and networking. Applications and software, including software management, operating system components, software types and uses, application architecture and delivery models, web browser configuration, application concepts, and best practices. Software development concepts, including types of programming languages, programming organization techniques and logic, and basic programming concepts. Database concepts, purposes, structures, and interfaces. Security issues, including confidentiality, integrity, and availability; device security; behavioral security; authentication and authorization; password best practices; encryption; and business continuity concepts.

Computer Hardware: Installation, Interfacing, Troubleshooting and Maintenance is a comprehensive and well-organised book that provides sufficient guidelines and proper directions for assembling and upgrading the computer systems, interfacing the computers with peripheral devices as well as for installing the new devices. Apart from this, the book also covers various preventive and corrective steps required for the regular maintenance of computer system as well as the steps that are to be followed for troubleshooting. The text highlights different specification parameters associated with the computer and its peripherals. Also, an understanding of the technical jargon is conveyed by this book. Special coverage of laptops, printers and scanners makes this book highly modernised. The book is designed with a practice-oriented approach supported with sufficient photographs and it covers even the minute aspects of the concepts. Following a simple and engaging style, this book is designed for the undergraduate students of Computer Science and Computer Maintenance. In addition to this, the book is also very useful for the students pursuing Diploma courses in Computer Engineering, Hardware and Troubleshooting as well as for the students of Postgraduate Diploma in Hardware Technology and Application. Key Features • Quick and easy approach to learn the theoretical concepts and practical skills related with the computer hardware. • Comprehensive with enough illustrations

to facilitate an easy understanding. • Detailed solutions provided by the experts for certain common problems to make better interaction with the learner. • An exclusive section Common Problems and Solutions to help in self resolving the general hardware related issues.

A foolproof walkthrough of must-know computer science concepts. A fast guide for those who don't need the academic formality, it goes straight to what differentiates pros from amateurs. First introducing discrete mathematics, then exposing the most common algorithm and data structure design elements, and finally the working principles of computers and programming languages, the book is indicated to all programmers.

Equip current and future user-support professionals with the critical people skills and exceptional technical knowledge necessary to provide outstanding support with Beisse's A GUIDE TO COMPUTER USER SUPPORT FOR HELP DESK AND SUPPORT SPECIALISTS, 6E. This useful guide focuses on the informational resources and technical tools students need most to function effectively in a support position. Readers develop the skills to handle troubleshooting and problem solving, successfully communicate with clients, determine a client's specific needs, and train end-users, as well as handle budgeting and other management priorities. Clear, balanced coverage in this edition highlights the latest trends and developments, from Web and e-mail-based support to assistance with Windows 7 and cloud computing. Engaging special features, such as Tips and On the Web Pointers, provide important insights, while new Discussion Questions and Case Projects encourage active participation in the learning process. Leading professional software HelpSTAR and Microsoft Office Project Professional 2010 accompany Beisse's A GUIDE TO COMPUTER USER SUPPORT FOR HELP DESK AND SUPPORT SPECIALISTS, 6E to reinforce the knowledge and skills your students need for success in today's user-support positions. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Learn how to troubleshoot Windows 10 the way the experts do, whatever device or form-factor you're using. Focus on the problems that most commonly plague PC users and fix each one with a step-by-step approach that helps you understand the cause, the solution and the tools required. Discover the connections between the different hardware and software in your devices, and how their bonds with external hardware, networks and the Internet are more dependent than you think, and learn how to build resilience into any computer system, network or device running Windows 10. If you're fed up of those nagging day-to-day issues, want to avoid costly repairs, or just want to learn more about how PCs work, Windows 10 Troubleshooting is your ideal one-stop guide to the Windows 10 operating system.

Master the details of IT technical support as best-selling authors Andrews, West and Dark explain how to work effectively with users as well as how to install, maintain and troubleshoot computer hardware and networks in the leading COMPTIA A+ CORE 1 EXAM: GUIDE TO COMPUTING INFRASTRUCTURE, 10E. This step-by-step, highly visual approach uses CompTIA A+ Exam objectives as a framework to prepare you for the 220-1001 certification exam. Each chapter covers core and advanced topics while emphasizing practical applications of the most current technology, techniques and industry standards in IT today. You learn by doing with this edition's expanded coverage of the latest hardware, security, mobile device support, cloud computing and virtualization. Lab Manuals, CourseNotes, online labs and optional MindTap online resources provide additional certification test prep and interactive activities to prepare you for a role as a professional IT support technician

The Lab Manual is a valuable tool designed to enhance your lab experience. Lab activities, objectives, materials lists, step-by-step procedures, illustrations, and review questions are commonly found in a Lab Manual. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Written by best-selling PC repair author and educator Jean Andrews, the fifth edition of A+ GUIDE TO SOFTWARE: MANAGING, MAINTAINING, AND TROUBLESHOOTING maps fully to CompTIA's 2009 A+ Exam objectives. This full-color guide is the most complete, step-by-step book available for learning the fundamentals of supporting and troubleshooting computer software. At the same time, it prepares readers to successfully pass the software portions of the A+ 220-701 and 220-702 exams. The new edition is formatted to support any teaching style and course format, featuring an essentials-to-practical reorganization within each chapter and inclusion of new tabs distinguishing exam content. Further content and live demonstrations with Jean Andrews are available on the accompanying CD, making this new edition a total solution for operating systems maintenance and repair. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Keeping pace with industry trends and needs across the country, TODAY'S TECHNICIAN: AUTOMATIC TRANSMISSIONS AND TRANSAXLES, 6e consists of a Classroom Manual that provides easy-to-understand, well-illustrated coverage of theory and a Shop Manual that focuses on practical, NATEF task-oriented service procedures. Taking a technician-oriented focus, the book helps students master the design, construction, troubleshooting techniques, and procedures necessary for industry careers and provides hands-on practice in using scanners and oscilloscopes to help students develop critical thinking skills, diagnose problems, and make effective repairs. The Sixth Edition offers up-to-date coverage of continuously variable transmissions (CVT), drivelines for front-wheel drive (FWD) and four-wheel drive (4WD) vehicles, and provides the latest information on today's high-tech electronic controls and automatic shifting devices. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This step-by-step, highly visual text provides a comprehensive introduction to managing and maintaining computer hardware and software. Written by best-selling author and educator Jean Andrews, A+ Guide to IT Technical Support, 9th Edition closely integrates the CompTIA+ Exam objectives to prepare you for the 220-901 and 220-902 certification exams. The new Ninth Edition also features extensive updates to reflect current technology, techniques, and industry standards in the dynamic, fast-paced field of PC repair and information technology. Each chapter covers both core concepts and advanced topics, organizing material to facilitate practical application and encourage you to learn by doing. The new edition features more coverage of updated hardware, security, virtualization, new coverage of cloud computing, Linux and Mac OS, and increased emphasis on mobile

devices. Supported by a wide range of supplemental resources to enhance learning with Lab Manuals, CourseNotes online labs and the optional MindTap that includes online labs, certification test prep and interactive exercises and activities, this proven text offers students an ideal way to prepare for success as a professional IT support technician and administrator. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Get advice and solutions for solving myriad of your PC problems, including expert tips on researching solutions on your own. Learn how to maintain your computer, keeping it in good working condition, plus how to upgrade and install new software safely. Troubleshoot Linux, Windows, and personal devices, use the internet effectively as a problem-solving tool, get up to speed on computer security, and set up small home and wireless networks. The companion Web site provides additional support.

Go beyond computing basics with the award-winning NEW PERSPECTIVES ON COMPUTER CONCEPTS. Designed to get you up-to-speed on essential computer literacy skills, this market leading text goes deeper, providing technical and practical information relevant to everyday life. NEW PERSPECTIVES ON COMPUTER CONCEPTS 2014 incorporates significant technology trends that affect computing and everyday life; such as concerns for data security, personal privacy, online safety, controversy over digital rights management, interest in open source software and portable applications, and more. In addition, coverage of Microsoft Windows 8 and Office 2013 will introduce you to the exciting new features of Microsoft's next generation of software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This step-by-step, highly visual text provides a comprehensive introduction to managing and maintaining computer hardware and software. Written by best-selling author and educator Jean Andrews, A+ GUIDE TO HARDWARE, Ninth Edition, closely integrates the CompTIA A+ Exam objectives to prepare students for the 220-901 certification exams. The new Ninth Edition also features extensive updates to reflect current technology, techniques, and industry standards in the dynamic, fast-paced field of PC repair and information technology. Each chapter covers both core concepts and advanced topics, organizing material to facilitate practical application and encourage students to learn by doing. The new edition features more coverage of updated hardware, security, and increased emphasis on mobile devices. Supported by a wide range of supplemental resources to enhance learning with Lab Manuals, CourseNotes, online labs and the optional MindTap that includes labs, certification test prep and interactive exercises and activities, this proven text offers students an ideal way to prepare for success as a professional IT support technician. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Bring your computer literacy course back to the BASICS. COMPUTER LITERACY BASICS: A COMPREHENSIVE GUIDE TO IC3 provides an introduction to computer concepts and skills, which maps to the newest Computing Core Certification (IC3) standards. Designed with new learners in mind, this text covers Computing Fundamentals, Key Applications, and Living Online - everything students need to pass the IC3 exam, and finish the course as confident computer users. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

TODAY'S TECHNICIAN: AUTOMOTIVE ENGINE REPAIR & REBUILDING, 5th Edition delivers the theoretical and practical knowledge you need to repair and service modern automotive engines and prepare for the Automotive Service Excellence (ASE) certification exam. Designed around National Automotive Technicians Education Foundation (NATEF) standards, this system-specific text addresses engine construction, engine operation, intake and exhaust systems, and engine repair, as well as the basics in engine rebuilding. Move your career forward with discussions about advancements in hybrid technology, factors affecting engine performance, and the designs and functions of modern component parts. Long known for its technical accuracy and concise writing style, TODAY'S TECHNICIAN: AUTOMOTIVE ENGINE REPAIR & REBUILDING, 5th Edition revs up your reading experience with realistic line drawings, detailed photos, critical thinking questions, and much more! Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

GUIDE TO NETWORKING ESSENTIALS provides students with both the knowledge and hands-on skills necessary to work with network operating systems in a network administration environment. By focusing on troubleshooting and not on an exam, this book offers a comprehensive introduction to Networking and to advances in software, wireless and network security. Labs are directly integrated in each chapter to allow for a hands-on experience in the classroom. Updated content reflects the latest networking technology and operating systems including Windows 7/Server 2008 and Linux. Proven pedagogy and comprehensive, non-exam-focused format provides a compelling introduction to network administration. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Readers master the technical skills and industry know-how required to begin an exciting career installing, configuring, and troubleshooting computer networks with the completely updated NETWORK+ GUIDE TO NETWORKS, 7E. Readers prepare for success on CompTIA's Network+ N10-006 certification exam with fully mapped coverage of all objectives, including protocols, topologies, hardware, network design, and troubleshooting. New interactive features cater to the grazing reader, making essential information easily accessible and helping learners visualize high-level concepts. This edition introduces the latest developing technology with a fresh, logical organization. New OSI layer icons visually link concepts and the OSI model. New and updated On the Job stories, Applying Concepts activities, Hands-On and Case Projects encourage further exploration of chapter concepts. This edition's emphasis on real-world problem solving provides the tools to succeed in any computing environment. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

AUTO BODY REPAIR TECHNOLOGY, Sixth Edition, features extensive new and updated material reflecting the latest automotive technology and current industry best practices. In addition to incorporating current ASE Education Foundation Collision Repair and Refinish Program Standards and Task Lists, this market-leading book provides detailed information on working with

hybrid and electric vehicles, using environmentally friendly water-based paints, and other cutting-edge methods and materials. Celebrated for its clear, reader-friendly explanations and detailed, accurate information, this proven guide also includes abundant full-color photos and illustrations to make even complex concepts easier to understand and apply. Available supplements include a tech manual with shop assignments and job sheets, as well as interactive online resources ideal for today's learners. Providing comprehensive coverage of collision repair—from initial evaluation and estimating, to structural and mechanical repairs, to repainting and refinishing—this trusted guide helps you quickly and confidently learn the skills and procedures you need to succeed as a professional automotive technician. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Take your students beyond the basics with the award-winning NEW PERSPECTIVES ON COMPUTER CONCEPTS. Designed to get all students up-to-speed on essential computer literacy skills, this market leading text goes deeper, providing students with the technical and practical information they need for academic and career success. NEW PERSPECTIVES ON COMPUTER CONCEPTS 2016 incorporates significant technology trends that affect computing and everyday life; such as concerns for data security, personal privacy, online safety, controversy over digital rights management, interest in open source software and portable applications, and more. In addition, coverage of Microsoft Windows 8 and Office 2013 will introduce your students to the exciting new features of Microsoft's next generation of software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Here's the book you need to prepare the latest Cisco Internetwork Troubleshooting Support (CIT) exam, 642-831. This Study Guide provides: In-depth coverage of key exam topics Practical information on troubleshooting and optimizing Cisco internetworks Hundreds of challenging review questions Leading-edge exam preparation software, including a test engine, sample simulation questions, and electronic flashcards Authoritative coverage of all exam objectives, including: Establishing an optimal system baseline Diagramming and documenting system topology and end system configuration Verifying connectivity at all layers Selecting an optimal troubleshooting approach Planning a network documentation system and baseline monitoring scheme Using Cisco IOS commands and applications to identify and isolate system problems Resolving sub-optimal system performance problems Restoring optimal baseline service Working with external providers and system users to resolve service provision problems Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

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