

Techniques And Guidelines For Social Work Practice

`This work provides some tools for sharpening thinking, writing and practice. It is a readable, accessible and highly relevant text, suitable for all social workers' - Professional Social Work

`This book will become a key reference text for many social workers both while studying and as established professionals. A well -thumbed text on the bookshelf!' - Janice West, Glasgow Caledonian University

Social workers are required to communicate in writing for a range of purposes, and to write effectively for a range of audiences, such as clients, team members, magistrates and policy makers. Writing Skills for Social Workers aims to raise the profile of writing skills in social work practice, and to enhance social workers' written communication skills. The book adopts a logical progression, and each chapter identifies and contextualises the practical skills needed at specific points in training and practice. Overall it will encourage the development of writing skills and techniques which will stand the reader in good stead throughout their professional career. Key features of the book include:

- " training in core professional writing tasks, particularly case-notes, report and proposal writing "
- guidance in advanced writing skills, such as writing literature reviews, journal articles, conference papers and funding applications. "
- a discussion of ethical issues and values, including client confidentiality, privacy and empowerment "
- advice on using these skills to contribute to the formal knowledge base of social work through the publication of research.

By adopting a practical approach the authors have included a number of pedagogical features such as

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reflective exercises, writing tips for specific tasks, and guidelines for further reading. This engaging book satisfies statutory requirements for training and continuing professional development. It will therefore be an essential study guide for all students, practitioners and managers in social work settings.

This text summarizes and recaps many of the techniques and procedures that social work students have learned in their coursework. Parts I and II of the text summarize the essential foundation elements of social work practice. Parts III and IV then set out 160 techniques and guidelines that can be used by students and new practitioners. Students often keep this text as a reference as they begin their professional practice; Chapter 2, "Merging Person with Profession," particularly addresses establishing oneself in a social work career and successfully managing both work and personal life. New to this edition are sections on working with managed care, battered women, gay, lesbian, or bisexual clients, clients with eating disorders, and clients experiencing grief or loss. Material has been added on cultural competence and macro practice. Also, new to this edition is a printed Instructor's Manual/Test Bank as well as a complete website that includes teaching suggestions.

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"The fifth edition of Clinical Assessment, like earlier editions of this text, continues to show how to combine practice wisdom and evidence-based methods when formulating assessments and intervention plans. This new edition also emphasizes the biopsychosocial-spiritual framework and the importance of the strengths perspective in assessment, including updates on neuroscience. Additionally, every chapter in this fifth edition includes new updated information that covers approaches to assessment, and how to assess various client populations including clients who experience adverse childhood experiences, trauma and clients from under represented minority backgrounds. Like the 4th Edition of this text measurement instruments are added in each chapter including measures from the public domain that can be used for pedagogy and clinical practice"--

Emphasizes the different techniques needed for successful social work practice. This title is also available as a more affordable e-book with embedded media to illustrate key concepts. Techniques and Guidelines for Social Work Practice, 10/e demonstrates the unique place of social work among the helping professions. Readers will gain insight into the social worker's professional roles, guiding principles, and the importance of evidence-based practice. This title provides students with easy access to the most current information on fundamental techniques and useful guidelines for social work practice from the generalist perspective. The 10th edition introduces 12 new techniques or guidelines corresponding to the national social work licensing examinations and the Council on Social Work Education's list of essential practice behaviors. Techniques and Guidelines for Social Work Practice is broken into five parts. Parts I and II

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provide knowledge, values, and competencies for effective social work practice, while Parts III through V contain 154 clear and readable descriptions of practice techniques, presented in a handbook format for convenient accessibility of information. Instructors, visit pearsonhighered.com/etextbooks to register for your digital examination copy, or contact your Pearson Representative to learn more. 0133980456 / 9780133980455 Techniques and Guidelines for Social Work Practice with Pearson eText -- Access Card Package Package consists of: 0133882209 / 9780133882209 Techniques and Guidelines for Social Work Practice, Pearson eText -- Access Card 0205965105 / 9780205965106 Techniques and Guidelines for Social Work Practice
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Organized around the coherent and cohesive Generalist Intervention Model, this guide to generalist social work practice incorporates the knowledge, skills, and professional values needed to work with individuals and families, as well as the foundation to work with groups, communities, and organizations. Updated with new material on empathy, interdisciplinary collaboration, working with LGBTQ clients and clients with disabilities, and other topics, the book focuses on micro levels of social work practice while also discussing the interrelationship among the micro, mezzo, and macro levels. Part of the Brooks/Cole Empowerment Series, UNDERSTANDING GENERALIST PRACTICE, 8th Edition, clearly identifies content related to the latest Council on Social Work Education (CSWE) Educational Policy and Accreditation Standards (EPAS) with icons throughout the text. Learning objectives, correlated to chapter headings and summaries, guide students' reading and reinforce their understanding. Important Notice: Media content referenced within the product description or the product text may not be

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available in the ebook version.

Theory and Practice in Clinical Social Work is the authoritative handbook for social work clinicians and clinicians-in-training that catches up with rapid social changes and presents decisive plans for responding to the needs of an increasingly diverse clientele. Following an overview of the principal frameworks for clinical practice including systems theory, behavioral and cognitive theories, and psychoanalytic theory, the book goes on to present the major social crises and new populations the social worker confronts each day. Theory and Practice in Clinical Social Work includes twenty-four original chapters by leading social work scholars and master clinicians who represent the widest variety of clinical orientations and specializations. Collectively these leading authors have treated nearly every conceivable clinical population, in virtually every practice context, using the full spectrum of treatment modalities.

The University of Pennsylvania School of Social Policy and Practice is an acknowledged leader in cultivating theoretical and practical social work knowledge. Celebrating the School's centennial, this volume heralds the progressive thinking of its leaders and students while setting the stage for the next century of work at the frontier of the field. Following the School's approach, the book upholds the core values of social work: a clear understanding and respect for the past; analysis of current and professional issues; a vision of the future that reflects a commitment to social change; and the dissemination of knowledge on local, national, and global issues. The intellectual history of the School's founders, faculty, and students is reconstructed through an extensive collection of articles on a variety of social work themes that employ both data-based research and theoretical analysis. The volume contains key contributions from practitioners affiliated with the School, from the early pioneers in 1908 to

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recent alumni and current faculty in 2008. A Century of Social Work and Social Welfare at Penn will be an enduring resource for scholars and historians of social work and social welfare as well as a point of reference and pride for those influenced by the achievements of the School's faculty and students.

This book addresses the concept of Technique and its place in contemporary practice of Social Work. It does so by reviewing the concept of technique, analyzing the necessary component parts of a definition, formulating a definition, then presenting a discussion of the nature and use of 101 Techniques for Clinical Social Work practice.

Learn more about psychiatric medications to better understand your clientele! Psychiatric Medication Issues for Social Workers, Counselors, and Psychologists explores a range of issues and dilemmas in psychopharmacology practice that emerge especially for social workers, counselors, and psychologists because of their unique roles and perspectives. This book contains qualitative and quantitative research examining the subjective experience of clients who use psychiatric medication. You'll find unprecedented discussion of clinical and ethical situations that arise when social workers and allied health caregivers collaborate with clients and providers around psychiatric medicine. This book contains creative ideas on how social workers and other allied health providers can be more responsive to both adults and children who take medication. Psychiatric Medication Issues for Social Workers, Counselors, and Psychologists focuses on the meaning of medication for the clients who use them and their positive and negative experiences with them over time. This book serves as an innovative forum and effective springboard for productive discussion among practitioners, scholars and researchers about psychiatric medication's relevance to—and interface with—social work

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practice. This book is designed to help practitioners: understand how clients manage their psychotropic medications and interpret their effects maximize the chances for successful treatment outcome by understanding the meaning, transference, and countertransference stimulated by the triangle created by the client, social worker, and psychopharmacological provider map the sociocultural context of youth medication management and help youthful clients adopt coping mechanisms for everyday medication treatment confront a variety of ethical dilemmas, such as ambiguities around the knowledge base of practice, appropriate roles of providers, and basic personal and professional values secure informed consent when discussing proposed treatments (including medications) and explain alternative treatments without breaking informed consent laws promote effective and comprehensive helping relationships by being cognizant of alternative practices, herbal preparations, and essential oil and flower essence products that clients could be using on their own This book contains extensive references, suggestions for client-consultation questions, research findings, and interviews with social workers to complement the text. Unique in its focus on the client's point of view, *Psychiatric Medication Issues for Social Workers, Counselors, and Psychologists* will help you overcome any difficulties of working with clients in drug therapy.

Never HIGHLIGHT a Book Again! Virtually all of the testable terms, concepts, persons, places, and events from the textbook are included. Cram101 Just the FACTS101 studyguides give all of the outlines, highlights, notes, and quizzes for your textbook with optional online comprehensive practice tests. Only Cram101 is Textbook Specific. Accompanys: 9780205578092 .

This volume has long been an invaluable resource for students and practitioners of social

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work, thoroughly presenting research concepts and skills.

Skill Training for Social Workers: A Manual, responds to the demand for indigenous textbooks and teaching materials for social work educators, scholars and students. Unlike theory books of social work which list the skills required for the practice of social work methods but do not enable the development of these skills, this manual bridges the gap by providing concrete exercises for the development of method-linked skills. Some of its main features are: - Includes theoretical inputs, games and exercises on the theme of understanding perception, self-awareness, sensitivity, communication and working with individuals and groups. - Covers a variety of topics, role plays, songs, case studies, street plays and exercises on self-awareness, self-development, SWOT analyses, communication, goal setting, time management and stress management. - Allows for flexibility to adapt modules to the local realities, drawing from students' field experiences and using indigenous agency case records or material. This manual carries a continuous discourse on developing interactive work ability in individuals, ensuring the holistic professional development of the trainees. It helps them understand their values and capacities as professionals and equips them for skilled intervention for working at different levels, with a variety of client groups. It facilitates the inculcation of professional

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and global competencies essential for social workers. It will also be useful to trainers in other fields who seek to develop skills in working with people and their problems.

Written by a practicing social worker, *PSYCHOPATHOLOGY* views mental disorders through the strengths perspective and applies a competency-based assessment model for understanding the subject matter. Featuring detailed, realistic vignettes of clinical practice situations, the text offers strategies for building on clients' strengths and resilience, and insights about social workers' role in working with the mentally ill. Part of the Brooks/Cole Empowerment Series, the up-to-date fourth edition summarizes the current state of knowledge about mental disorders, including a thorough integration of the DSM-V. It also integrates the core competencies and recommended practice behaviors outlined in the 2008 Educational Policy and Accreditation Standards (EPAS) set by the Council on Social Work Education (CSWE). Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

"Generalist Social Work Practice is designed for use in practice courses in social work at the undergraduate level. This text provides the theoretical and practical knowledge needed for entry-level social work. Material is presented covering

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generalist practice, social work values, confidentiality, principles of interviewing, skills required for social work with individuals, groups, families, organizations and community practice. It also covers assessment, evaluation, evidence-based practice, general systems theory, diversity, self-care, and the frustrations and satisfactions of being a social worker. The text describes a variety of approaches to social work practice including cognitive therapy, reality therapy, rational therapy, and behavior therapy. Case examples are included to illustrate the theories that are presented. A large number of skill building exercises are included so that readers can practice applying theoretical concepts"--

Written by social workers, PSYCHOPATHOLOGY views mental disorders through the strengths-perspective. It is unique in its ability to summarize the current state of knowledge about mental disorders and applies a competency-based assessment model for understanding psychopathology. Complete with detailed and realistic vignettes that are unavailable in other texts for the course, PSYCHOPATHOLOGY presents strategies for building on clients' strengths and resilience and offers insights to social workers regarding their role in working with the mentally ill. Additional resources available to package with the text, including a DVD and CourseMate, further enhance the text with such helpful material as video illustrating clinician/client interaction, and study tools that reinforce learning.

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Part of the Brooks/Cole Empowerment Series, the third edition is completely up to date and thoroughly integrates the core competencies and recommended practice behaviors outlined in the 2008 Educational Policy and Accreditation Standards (EPAS) set by the Council on Social Work Education (CSWE).

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This book is a theoretical and practical guide in the field of social skills and social competence, based on decades of experience gained by the authors as researchers and professionals in psychology. The book was written for students and professionals who are involved in some way improving individuals social skills in different contexts, such as clinical, educational, organizational and community settings. The authors present the conceptual foundations, procedures, techniques, strategies and practical guidelines for planning and conducting effective programs aimed to social skills and social competence. In the first part of the book, key concepts and fundamentals on the area are presented, as well as the basic behavioral classes of social skills and their non-verbal and paralinguistic components. The authors also propose a portfolio for the assessment of clients social skills deficits and strengths to thereby define the aims and procedures of interventions. The second part focuses on guidelines to

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select and use procedures and techniques for promoting social skills and social competence. The authors present experiential activities that they created in previous interventions and that were tested in their research, showing evidence of effectiveness. Suggestions on how to evaluate participants repertoires and how to use these ideas in intervention planning are also described. Finally, in the third part of the book, the authors go further presenting practical guidelines for planning and conducting programs and sessions to promote social skills and social competence, in either group or individual settings.

Theories, methods and skills are the bedrock of all social work practice; yet how they are used varies according to the needs of the client and the practice context. In this brilliantly systematic and comprehensive text, Karen Healy provides an integrated approach to social work methods and skills. Recognizing social work as a diverse activity that is rooted in common foundations, she explains how practice both shapes and is shaped by professional purpose. In particular, she: ? Advocates a dynamic generalist model for working with individuals, families, groups and organizations ? Provides a rigorous account of practice methods, influenced by critical social work theory, systems theory, strengths perspectives and research evidence ? Presents each method with unrivalled clarity and analytic coherence, using a range of exercises and reflective material to support

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personal engagement and understanding. Social Work Methods and Skills offers a step-by-step discussion of social work practice that will empower readers to develop and refine their professional toolkit for purposeful and innovative interventions. It is an essential resource for any social work student or practitioner looking to build, or consolidate, their understanding of the range of methods and skills available for effective professional practice.

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Emphasizes the different techniques needed for successful social work practice. This title is also available as a more affordable e-book with embedded media to illustrate key concepts. Techniques and Guidelines for Social Work Practice, 10/e demonstrates the unique place of social work among the helping professions. Readers will gain insight into the social worker's professional roles, guiding principles, and the importance of evidence-based practice. This title provides students with easy access to the most current information on fundamental techniques and useful guidelines for social work practice from the generalist perspective. The 10th edition introduces 12 new techniques or guidelines corresponding to the national social work licensing examinations and the Council on Social Work Education's list of essential practice behaviors. Techniques and Guidelines for Social Work Practice is broken into five parts. Parts I and II provide

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knowledge, values, and competencies for effective social work practice, while Parts III through V contain 154 clear and readable descriptions of practice techniques, presented in a handbook format for convenient accessibility of information. Instructors, visit [pearsonhighered.com/etextbooks](https://www.pearsonhighered.com/etextbooks) to register for your digital examination copy, or contact your Pearson Representative to learn more. Organized around the authors' coherent and cohesive Generalist Intervention Model, this introductory guide to generalist social work practice gives students the knowledge and skills they need to work with individuals and families, as well as the foundation to work with groups, communities, and organizations. Updated to reflect current topics and practice, the book focuses on micro levels of social work practice while also discussing the interrelationship between the micro, mezzo, and macro levels. Part of the BROOKS/COLE EMPOWERMENT SERIES, UNDERSTANDING GENERALIST PRACTICE, 7th Edition, clearly identifies content related to the latest Council on Social Work Education (CSWE) Educational Policy and Accreditation Standards (EPAS) with icons throughout the text. New learning objectives, which are correlated to chapter headings and summaries, guide students' reading and reinforce their understanding. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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The text is a comprehensive guide to the most commonly used theories and methods in social work practice. The introductory chapter covers the similarities and differences between a theory and a method, as well as psychosocial theories and concepts. Each subsequent chapter then explores in detail how to implement theories and methods, their strengths and limitations, alongside case examples, critical thinking questions and suggested further resources. Key features: • Illustrative case studies • Exercises • Case examples • Critical thinking questions • Further readings/resources • Revised content, including the addition of genograms and ecomaps This is a practical and essential guide for all social work students, practitioners, and practice educators who are working with students in field placements. The book is an updated third edition to a successful and established series. “The clarity with which Teater describes complex concepts for social workers is refreshing. This book will help promote understanding and best practice whilst being firmly grounded in key theories. It is a 'must have' for all social workers wherever they practise!” Dr Jonathan Parker, Professor of Society & Social Welfare, Bournemouth University, UK “This latest edition of 'Theories and Methods' is as solid as its predecessors academically, with a clear and easy to follow structure that makes it accessible in a way many such books are not. I have used previous editions in many situations, settings

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and levels, and endorse this latest as a must-have for anyone involved with social work. Explanation is clear and the use of tables, diagrams and cases bring the theory alive and enable users to realistically transfer theory to practice. The use of exercise and questions provide a springboard to deeper learning as do the handy references and pointers to further reading at the end of each chapter. Inclusion of sections such as the 'cultural and ethical considerations' lend themselves to self-analysis, exploration and ultimately self-development. A dream of a book to work with as an academic, tutor, practice educator and trainer...as well as student.” Michele Winter, Independent Social Worker & Teacher/Trainer, Social Care Training “I can wholeheartedly recommend this revised and updated edition of Barbra Teater’s highly successful book. It remains essential reading for practitioners, undergraduate and postgraduate students of social work. The book provides a compelling and easily accessible analysis of key theories and methods. It challenges both students and practitioners to consider and reconsider how they can apply theories and methods to practice more effectively.” Prof Hugh Mclaughlin, Manchester Metropolitan University, UK “What a great book – Barbra Teater and colleagues have managed to bring together a wealth of learning about different theories and methods of social work intervention in a clearly written and accessible format.

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Each chapter is focused on the application of theory to practice, and as such helps to act as a bridge from the classroom to direct work with individuals, families and groups. This new and updated edition is very likely to be one of those books that students have by their side throughout their studies, and bring with them into professional practice after graduation.” Dr John Devaney, Centenary Professor of Social Work, University of Edinburgh, UK

Using theory, research evidence and experiential knowledge is a critical component of good social work. This unique text is designed to help social work students and practitioners to integrate theorizing into practice, demonstrating how to search for, select and translate academic knowledge for practical use in helping people improve their lives and environments. Presenting 32 core skills, *Skills for Using Theory in Social Work* provides a conceptual foundation, a vocabulary, and a set of skills to aid competent social work theorizing. Each chapter outlines the knowledge and action components of the skill and its relationship to core practice behaviours, along with learning and reflection activities. The lessons are divided into four parts: Section one discusses foundational material, including self-identification as a theorist-practitioner, the deliberate use of the term theory, and a social work approach to the selection of knowledge. Section two focuses on the adept use of theorizing skills. It covers

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identifying assumptions, using concepts, formulating propositions, organizing theory elements inductively or deductively, summarizing and displaying the elements of a theory, gathering and organizing assessment information and communicating with clients and colleagues about tentative theories. Section three includes lessons preparing social workers for the construction of useful middle-range theories including causal theories and interpretive theories and for testing and sharing these practical theories. Section four presents skills to develop critical thinking about theoretical knowledge. These include avoiding the misuse of theory, judging a theory using scientific standards, judging a theory by professional standards, critiquing theory in its cultural and historical context and making judgments about the likely long-term impact of a theory. This key text will help readers to demonstrate their expertise in reflective, competent, and theory-informed practice. It is suitable for all social work students and practitioners, particularly those taking practice, theory and human behaviour in the social environment courses.

This book takes a historical approach to analyse ideologies, policy approaches and development systems that have constructed the paradigm of international social development. It aims to review the social construction of "development" by tracing the historical dynamics of the modern ideologies and political economy of

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industrialization, colonization, the Cold War, and globalisation; to examine the process of reconstruction of development as "social development" based on alternate ideologies and alternate policy approaches and review the roles played by the development systems; and to trace the history of social policy approaches from welfare to rights-based, universal, comprehensive and preventative social policies for social development, and identify the roles played by non-government organizations and the social work profession.

Karen K. Kirst-Ashman's introductory book enhances readers' ability to grasp the essence and spirit of generalist social work and the issues in social welfare that social workers address every day. Giving those who are contemplating a career in social work a solid introduction to the profession, Kirst-Ashman presents a balanced introductory look within a unifying theme of critical thinking that trains readers to be more evaluative of key concepts. This fifth edition is completely updated in every chapter, and includes practice concepts, social welfare policy concepts, history and current state of the profession, the contexts of practice and populations served, and professional development. Written in a clear and straightforward manner, the book provides numerous case examples to illustrate social work practice. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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UNDERSTANDING HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT, 11th Edition, looks at the lifespan through the lens of social work theory and practice, covering human development and behavior theories within the context of individual, family, group, organizational, and community systems. Using a chronological lifespan approach, the book presents separate chapters on biological, psychological, and social impacts at the different lifespan stages with an emphasis on strengths and empowerment. Part of the Brooks/Cole Empowerment Series, this edition is up to date and thoroughly integrates the core competencies and recommended behaviors outlined in the current Educational Policy and Accreditation Standards (EPAS) set by the Council on Social Work Education (CSWE). Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Using a plentiful selection of skill-building and self-evaluation exercises, author Charles Zastrow's comprehensive, workbook-style text promotes his philosophy that you can learn group leadership skills best by practicing them in class. In this ninth edition of SOCIAL WORK WITH GROUPS: A COMPREHENSIVE WORKBOOK, Zastrow discusses topics that are central to a successful understanding of group leadership: stages of groups, group dynamics, verbal and

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nonverbal communication, types of groups, and diversity in groups. With support from this book, your classroom will become a lab where you can experience what it's like to work in and lead many kinds of groups. Updated throughout with timely new topics and firsthand accounts from experienced social group work professionals, this edition also includes a new chapter on treatment groups with diverse and vulnerable populations. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This third edition of *Social Work Practice with the Elderly* describes significant practice issues and current challenges facing gerontological social workers, who are working with the fastest growing demographic cohort in North America. Insightful and creative practitioners provide current accounts and case examples from their work in a variety of settings. The material includes both micro and macro practice and offers a focus on advanced specialty practice while also providing an advanced generalist model. All the chapters have been rewritten and updated by adding related additional readings and websites. Six new chapters have been added on sensory impairment, HIV/AIDS, elder abuse, community-assisted living, rural elderly, retirement and volunteerism.

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