

Excel Simple Excel Functions Master Excel Functions From Basic To Advanced

"Don't be intimidated by Excel! Bluttman helps you unlock the mysteries of arrays, discover what goes into a function, understand predictions and probability, and much more!"--P. [4] of cover.

Master business modeling and analysis techniques with Microsoft Excel 2019 and Office 365 and transform data into bottom-line results. Written by award-winning educator Wayne Winston, this hands-on, scenario-focused guide helps you use Excel to ask the right questions and get accurate, actionable answers. New coverage ranges from Power Query/Get & Transform to Office 365 Geography and Stock data types. Practice with more than 800 problems, many based on actual challenges faced by working analysts. Solve real business problems with Excel—and build your competitive advantage: Quickly transition from Excel basics to sophisticated analytics Use PowerQuery or Get & Transform to connect, combine, and refine data sources Leverage Office 365's new Geography and Stock data types and six new functions Illuminate insights from geographic and temporal data with 3D Maps Summarize data with pivot tables, descriptive statistics, histograms, and Pareto charts Use Excel

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trend curves, multiple regression, and exponential smoothing Delve into key financial, statistical, and time functions Master all of Excel's great charts Quickly create forecasts from historical time-based data Use Solver to optimize product mix, logistics, work schedules, and investments—and even rate sports teams Run Monte Carlo simulations on stock prices and bidding models Learn about basic probability and Bayes' Theorem Use the Data Model and Power Pivot to effectively build and use relational data sources inside an Excel workbook Automate repetitive analytics tasks by using macros

Menguasai MS Excel akan membantu Anda dalam mengumpulkan, mengolah, serta menganalisis data. Siapa pun Anda—sales, administrator, pebisnis, maupun mahasiswa—wajib menguasai perangkat lunak ini, sehingga Anda bisa mendapatkan hasil analisis data yang memuaskan dan tepat. Buku ini menguraikan langkah-langkah mudah dan praktis bagaimana bekerja menggunakan MS Excel. Jadi, buku ini akan memandu Anda bagaimana mengatur buku kerja dan lembar kerja, mengatur tampilan lembar kerja, memasukkan dan mengedit data, menerapkan formula, mengoperasikan database, dan lain-lain. Selain menjelaskan bagaimana menguasai MS Excel dengan mudah dan praktis, buku ini juga menyajikan tips dan trik dalam mengoperasikan Google Sheet. Dengan bahasa yang mudah dipahami dan penjabaran yang detail

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dan terperinci, Anda bisa langsung mempraktikkan seluruh tutorial di dalam buku ini. Jadi, bagi Anda yang ingin mempelajari dan menguasai setiap fitur perangkat lunak MS Excel, buku ini adalah panduan wajib yang harus Anda miliki. Semoga bermanfaat dan selamat membaca.

This is the 1st Book in the EXCEL NINJA SERIES! Becoming an Excel Formulas and Functions Ninja is easier and faster with this book! If you don't believe me, continue reading. "A STRAIGHTFORWARD, EXERCISE-BASED AND FAST WAY TO LEARN EXCEL FUNCTIONS" - Employee from a State Department of Education Using excel formulas is an unbelievable advantage because you can get more things done, investing less time in front of the computer. There are a lot of Excel functions like: Vlookup, Xlookup, IF, Sumif, Countif, Concatenate, Round, Index Match, etc., and with this book it will take no time to master the TOP FORMULAS. DIFFERENTIATION FACTORS OF EXCEL FORMULAS NINJA A Straightforward and No Fluff Excel Guide! Save time, learn more. Entertaining Excel Training Full of screenshots and Formulas and Functions examples Includes for free 40 Practice excel spreadsheets You will learn to use a lot of Formulas on excel in many different ways You will learn quickly and in an easy to understand way. At the end of the book you will become an Excel Formulas Ninja with this practice workbook.

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Gradually increases your knowledge level THIS BOOK IS FOR YOU IF YOU WANT TO: Understand once and for all How to use the Top Formulas in excel like a Pro Save time at your job and perform better TOPICS ALSO COVERED IN THIS BOOK: Absolute and Relative References Nested Functions Here is the TABLE OF CONTENTS CHAPTER 1: BASIC THINGS ABOUT FUNCTIONS CHAPTER 2: ARITHMETIC FORMULAS SUM FAST AVERAGE EASILY GET THE LOWEST VALUE OF A GROUP GET THE HIGHEST VALUE OF A GROUP COUNT VALUES CREATE A FLEXIBLE ARITHMETIC FORMULA MULTIPLY EASILY MULTIPLY AND SUM FAST AT THE SAME TIME CHAPTER 3: ABSOLUTE REFERENCES, RANKING AND STATISTICS FORMULAS CREATE RANDOM NUMBERS FOR YOUR EXPERIMENT GET THE MIDDLE NUMBER GET THE MOST COMMON NUMBER GET THE TOP X NUMBER GET THE BOTTOM X NUMBER CREATE A RANKING CREATE A SMOOTHER RANKING ROUND NUMBERS THE WAY YOU WANT ROUND NUMBERS UP ROUND NUMBERS DOWN CONVERT DIFFERENT MEASURES CHAPTER 4: SEARCH AND REFERENCE FORMULAS SEARCH IN DATA BASES WITH VLOOKUP SEARCH HORIZONTALLY WITH HLOOKUP LEARN TO USE THE NEW XLOOKUP CHAPTER 5: FINANCIAL FORMULAS CALCULATE REAL VALUE WITH

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ANNUAL CASHFLOWS DISCOUNTING INFLATION
CALCULATE REAL VALUE WITH RANDOM
CASHFLOWS DISCOUNTING INFLATION GET
THE INTERNAL RATE OF RETURN FOR YOUR
INVESTMENTS LEARN HOW MUCH YOU NEED
TO PAY FOR A LOAN OR INVEST FOR A GOAL
DISCOVER HOW MUCH INTEREST YOU
AREPAYING HOW MANY MONTHS DO YOU
NEED TO PAY OR INVEST? HOW MUCH ARE
YOU GOING TO RECEIVE IF YOU INVEST IN A
TREASURY BOND? CHAPTER 6: LOGICAL
FORMULAS SET YOUR CUSTOM CRITERIA HIDE
ERROS COUNT VALUES IF A CONDITION IS MET
SUM VALUES IF A CONDITION IS MET CHAPTER
7: TEXT FORMULAS EXTRACT TEXT FROM THE
BEGINNING AND THE END EXTRACT TEXT
FROM ANYWHERE ELIMINATE SPACES JOIN
TEXT FROM MANY CELLS TO ONE CELL
CHAPTER 8: QUICK FINAL TIPS Take action now
and GET THIS BOOK. Become better at your job,
Become and Excel Ninja How much money is your
time/hour worth? \$10, \$20, \$50, \$100? Even if this
book could save you just 1 hour a week, it would
have been a great return of your investment. And
believe me, you can save much more time than just
1 hour a week.

Put the power of Excel functions to work in your
formulas Are you new to excel and have no idea
when it comes to Excel? Are you an Excel specialist

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looking for ways to further your skills? Are you a business person or an individual who seeks to improve Excel from the beginning to the end? Are you aiming for some "step-by-step" overview on how to use Excel's essential functions & formulas? Do you wish to learn how to use Excel's tips, hacks, & shortcuts to increase your productivity? This book is really for you whether you fall into either of those categories. Excel Formulas and Functions For Dummies offers thorough but easy-to-read coverage of powerful Excel functions. With this book, you'll learn to apply the power of Excel functions and formulas to make your work and other tasks easier. Compare 15-year vs. 30-year mortgage terms, choose between leasing or buying a car, compute classroom grades, create an amortization table, evaluate investment performance, calculate the real cost of credit card purchases, or forecast college expenses and savings. All of this and more is possible when you master functions and formulas in Excel. Although it covers the latest software version, Excel 2019, the techniques and functions described in this book can be used on any version of Excel.

mos study guide for microsoft excel exam mo-200 Excel is a versatile spreadsheet program that has become increasingly relevant in today's world. This book is an excellent resource for learning about the application. It will walk one through the fundamentals of Excel. The guide is simple to follow

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and includes straightforward graphical diagrams. From essential Excel functions like creating & editing worksheets to updating and sharing worksheets then editing macros using Visual Basic, this book will take you through it all. It covers a wide range of Excel applications & functions covering: Worksheet formatting Excel shortcuts Formula setup Excel graphs & charts Cell referencing Excel shortcuts Excel tips and tricks The AVERAGE Function The SUM functions, The MAX functions, The MIN functions The LOOKUP function, The UNIQUE function, IFS FORMULA, MAXIFS FORMULA, MINIFS FORMULAand much more

Do you wish to perfect your Microsoft Excel knowledge to unlock its full range of functions, especially those that are most useful for individual users and businesses? And are you looking for a guide that will take away the guesswork from the whole process and even show you cool shortcuts that will save you your valuable time while making sure that you unlock functions you probably didn't even think existed yet are very helpful? If you've answered YES, Let This Book Help You Understand Microsoft Excel Inside Out So You Can Make The Most Of What It Was Meant To Do! Microsoft Excel is powerful. That's why it is a go-to tool for individuals and organizations around the world - because it supports functions that are useful for individual users and those that can be used for

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enterprise-level processing. And if you see what anyone with a strong background in Microsoft Excel can do with the program, you will want to learn about it to streamline so many things in your life. If you have these and other related questions, this book is for you so keep reading. In it, you will discover: Why Excel is so important whether for work or work positions How to get started with Microsoft Excel, including how to create your first workbook Basic functions on MS Excel, including what are cells, how to select cells, how to start formulas, shortcuts and more How to make the most of different functions like Ctrl+C and Ctrl+Alt+V, creating columns and rows, selecting, activating and editing cells, formatting cells, how to format, searching workbooks, find, find and replace and more How to use the formula function on Excel, including some of the basic functions in Excel like additions, subtraction, multiplication, division and more The different Formula's text, Logical's formula, counting functions including Concatenate, Textjoin, Left, Right, mid, trim, length, search, lower, upper, proper, IF, IFS, county, count and much more. How to make the most of Conditional formula functions like SUMIF, AVERAGE IF, SUMIFS, AVERAGEIFS, COUNTIFS, and MINIFS How you can use the date and time functions for your benefit, including Today, now, datediff, workday, networkdays, date, year, month, day, edate, and weekday How to manage

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errors with Excel using Iferror, Ifna, and aggregate functions The ins and outs of functions like sorting, grouping, filtering cells and merge cell How to make the most of conditional formatting to remove duplicates, and highlight duplicates The best way to use Pivot tables and charts in Excel And really...much more! What's more - everything is clearly outlined and detailed to ensure that you unlock all the functions of Windows or Mac! Even if you are not tech-savvy, this book will take away the guesswork so you feel confident about the whole process! Scroll up and click Buy Now With 1-Click or Buy Now to get started!

Learn quickly and efficiently from a true Excel master using the tried and true Special Edition Using formula for success. Here, readers will find information that's undocumented elsewhere--even in Microsoft's own Help systems.

Master Excel formulas, functions, pivot charts & Excel shortcuts. A study reported in the Wall Street Journal found that 78% of middle-skill jobs require digital skills like Excel and Word. And jobs that require digital skills also pay 13% more than those that don't. Are you ready to land your next job and increase your pay by 13%? It leaves many people trying to learn as they go and with the system they never feel 100% confident. What is worse, many people have not even scratched the surface of the capacity of Excel, even though they have used it for

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years. You're not alone if you feel this way. This book is designed to teach you the basics and beyond of Excel 2016. It's perfect for you if you are a beginner or intermediate Excel user who needs to drastically increase your Excel skills to impress your boss, get a raise or even land a new job. Everything in the course is taught step-by-step in an easy, stress-free way. Here is what you'll learn from this groundbreaking book- Become comfortable and familiar with the entire Excel dashboard, tabs and ribbons. Learn all of the basics of opening an Excel document, creating a spreadsheet and saving your document to your computer. Create a spreadsheet from scratch in Excel. Use the most commonly used Excel functions to make powerful calculations. Create your own Excel charts, graphs and tables. Learn to use several of the new Excel features such as 1-click forecasting, 3D maps and the Tell Me What You Want to Do feature. Create pivot tables and charts for lightening fast sorting and organizing. Tons of helpful tips, tricks and shortcuts along the way to help you master the fundamentals of Excel 2019. Whether you need a walkthrough tutorial or an easy-to-navigate desk reference, full coverage and clear expert guidance is provided in the Excel All-in-One For Dummies. We believe you can extend your knowledge, sharpen your abilities, increase your intensity and become an Excel expert in no time by reading this book from time to time! So if you're

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ready to take your Excel skills to the next level and want to learn in an easy-to-follow way, click the "Buy Now" button to get started right away!

"THE ONLY EXCEL VLOOKUP FUNCTION BOOK YOU WILL EVER NEED" - Sales Manager of an Oil Products Manufacturing Company Did you know that being an Excel Champion increases your chances of getting promotions and better jobs? If you don't believe me, continue reading. The person who is a Microsoft Excel Champion can perform better because that person knows how to use excel functions and formulas, accomplishing more, investing less time in front of the computer and as a result has more time available to tackle other activities that need attention and achieve a better outcome at the end of the day. I know this because I have personally experienced it. Thanks to Excel I was able to get a better job and also thanks to my Excel knowledge I was promoted. You will learn to use VLOOKUP in many different ways in your job or business. VLOOKUP is a tool, think of it as a hammer (also a tool). A hammer can be used in different situations. Here you will learn to use VLOOKUP in different real life situations so that none of them take you by surprise. You will learn in a practical and straightforward way, with this course full of exercises and examples. You can also use the .xlsx files to practice. You will learn quickly and in an easy to understand way. You can achieve a basic level from the first 3 chapters of the book, while in the following chapters you can become an Excel VLOOKUP Champion and be the best in your workplace using this powerful tool. Here is the Table of

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Contents. You will learn EVERYTHING about VLOOKUP. CHAPTER 1: WHAT IS VLOOKUP AND WHICH ARE ITS BENEFITS? CHAPTER 2: THE VLOOKUP STRUCTURE CHAPTER 3: BEGINNING TO BECOME A VLOOKUP CHAMPION CHAPTER 4: COMMON ERRORS AND HOW TO SOLVE THEM CHAPTER 5: VLOOKUP THROUGH DIFFERENT WORKSHEETS CHAPTER 6: VLOOKUP FOR DIFFERENT REFERENCE VALUES CHAPTER 7: VLOOKUP WHEN YOU NEED RESULTS OF MULTIPLE CELLS CHAPTER 8: VLOOKUP AND IF "FUNCTION" (NESTED FUNCTIONS) CHAPTER 9: VLOOKUP AND "IFERROR" FUNCTION (NESTED FUNCTIONS) CHAPTER 10: INDEX AND MATCH. VLOOKUP ALTERNATIVE TO SEARCH FROM RIGHT TO LEFT (NESTED FUNCTIONS) CHAPTER 11: QUICK FINAL TIPS Take action now and GET THIS BOOK. How much money is your hour worth? \$5, \$10, \$20, \$50, \$100? Even if this book could save you just 1 hour a week, it would have been a great return of your investment. And believe me, you can save way much more time than just 1 hour a week. CLICK "BUY NOW" AND BECOME AN EXCEL VLOOKUP CHAMPION! THE MOST COMPLETE EXCEL 2021 COURSE FOR ALL LEARNING LEVELS (BEGINNERS, INTERMEDIATE & ADVANCED USERS) Microsoft Excel is a powerful tool both for personal use and business use. Learning to use Excel can be overwhelming when you're confronted with a thousand-page guide that's talking about anything and everything under the sun. In this book; Excel 2021 Crash Course,

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Aaron Baddeley walks you through the basics of using Excel by focusing on what you'll really need for day-to-day use of Excel 2021. This is a comprehensive guide that will teach you all you need to know about Excel 2021 for data entry, manipulation, analysis and programming. Topics covered in this powerful book include: Everything about Excel basics Intermediate and advanced Excel manipulative skills Hundreds of Powerful Excel Formulas and Functions Excel Power Programming with VBA & Macros Indispensable Excel Shortcuts, Tips and Tricks And lots more... This book is all you need to become a pro in the use of Excel hence, making you the best in your day-to-day activities and businesses. Scroll Up To The Top Of The Page And Click The Orange "BUY NOW" Icon On The Right Side, Right Now!

This book on Excel Formulas and Functions for Beginners 2021 is a perfect guide for complete beginners or casual spreadsheet users. With patience and by following the simple step-by-step process, you will learn how to work with Excel at the office or at home for personal reasons. The purpose of this beginner's guide is to explain to you how and when to use all the powerful tools and features Excel offers. You shouldn't be stressing yourself to memorize functions and formulas because Excel can do that heavy lifting for you. Here are the things you will get the chance of learning in this book: Benefits of using Excel Functions and Formulas in Excel How to Enter a Formula? How to Edit a Formula? Precedence of Operators How to Copy or Paste a Formula? How to Insert a Function? The Formula Tab

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Relative References How to Create and Copy the Formula Using a Relative Reference Absolute References How to Create and Copy Formula Using Absolute Referencing? Mixed Cell Referencing Future Value FVSCHEDULE Present Value Net PresentValue Using the AND function BETWEEN Condition IF Function IFS Function IFERROR Function OR Function Adding Days Date Function More Functions Statistica IFunctions Computing GDPs Currency Decimal Places Editing Text with Formulas Number of Characters Counting Numbers IF Statements Looking for Information Time and Date AutoFill Text to Columns Transpose Automatically Sum Everything Work on Different Sheets Display Formulas Excel Tips and Tricks And many more.... This is just a few of what is contained in this book and you can Download FREE with Kindle UnlimitedSo what are you waiting for? Scroll up and Click the Orange - BUY NOW WITH 1-CLICK BUTTON- on the top right corner and Download Now!!! You won't regret you did See you inside!!!

2020 UPDATED GUIDE TO MICROSOFT EXCEL 2019 This book is intended for anyone looking to learn the basics of applying Excel's robust Data analysis and statistical tools to their businesses or work activities. If understanding formulas and functions is a major challenge or you are not especially mathematically-inclined, or if you want a spreadsheet package to put your business or accounting needs together, then this is guide will help you. Here you'll learn how to use statistical tests and key data analysis using Excel 2019 without being confused by the underlying theory. This

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book clearly and methodically explains how to create and use Excel formulas and functions to solve everyday business problems. Excel 2019 is a readily available computer program for business owners and people who need to keep proper accounting. It is also an effective tool for quantitative analysis in Accounting, data analysis and business modeling courses. Excel's powerful numerical computational ability and graphical functions make learning this package a necessity. This illustrative guide shows Excel's capabilities and focuses on rendering the subject as simple as possible, appropriately and efficiently. Some of the unique features of this book include: -Steps to use Excel and a detailed explanation of each action so that you can understand how to apply them. -Specific objectives for each Excel function and how to apply them in your business. -Over 130 screenshots to help you carryout Excel calculations correctly -Some practical examples and problems taken from real business models. -Clear and straightforward explanation to Excel Functions and formulas without bogging you down with mathematical details. -To create each Excel file used in the illustrations yourself. Note that you are expected to develop an Excel file for your business. -Provision of ample practical illustrations on how to develop your Excel files. -how to perform complex calculations, and create a database. -You will also have insights to Excel features like Charts, Collaboration, Data Loss Protection, Smart Lookups, d104 lines in a cell, Enhanced PivotTable, Multi-select Slicer, etc. -A "List of Microsoft Excel Keyboard Shortcut Keys" is given in Appendix A. This book is appropriate for Data Analysis,

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Business Modeling and Accounting. It also helps users who wish to understand the basics as well as advanced Excel Functions or improve their Excel Application. Don't wait anymore, hit the BUY BUTTON to get it into your library.

The past 10 years have seen a wave of innovative big data software designed to analyze, manipulate, and visualize data. Yet for the regular knowledge worker, Microsoft Excel, 30 years on, remains the go-to product for people looking to make sense of data. Whether you want to help justify data-driven business decisions at a high level, or simply get home to your family earlier, mastering the most useful, easy-to-learn Excel functions is a quick and easy way to maximize productivity. This ultimate beginner's guide reveals how you can master the Excel basics, uncovering the formulas and functions that will save you HOURS of wasted time, along with a ton of useful Excel shortcuts. Delving into real-world applications of formulas and VBAs, including business modeling, loan calculations, and using functions, this book provides a practical introduction to essential Excel methods and knowledge. Here's what you'll discover inside: -Simple Ways To Save Time With Budget Plans, Payments, and Financial Equations -How To Create a Powerful Excel VBA and Automate All of Your Jobs! -A Breakdown of Must-Know Financial, Statistical, and Time Functions For Dummies -How to Analyze Your Data and Make The Most of Excel -Powerful Ways To Optimize Your Schedules, Investments, and More -A Wealth of Different Tools For Easily Navigating Your Business Finances -And Much More...

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Excel is the most sophisticated spreadsheet program available, making it easy for you to create a variety of analyses and calculations for personal and professional use. However, this program is much more than just an electronic version of an accountant's green sheet, and mastering even the most basic functions can be a challenge. Excel Workbook For Dummies is specially designed to give you the hands-on experience you need to start using this great program with confidence and efficiency. This guide is packed with hundreds of exercises that walk you through the ins and outs of Excel at your own pace. You'll have all the tools you need to:

- Enter spreadsheet data
- Format, modify, and print your spreadsheet
- Copy and correct formulas
- Create date and time formulas
- Use math, statistical, lookup, and logical functions
- Chart spreadsheet data
- Add graphics to the spreadsheet
- Manage and secure your data
- Perform what-if analyses
- Generate pivot tables
- Publish spreadsheets as Web pages
- Add hyperlinks to spreadsheets
- Take advantage of Macros and Visual Basic Editor

Included is a bonus CD-ROM full of useful features, including sample files for all exercises in the book, a variety of important Excel tools, worksheets, and templates for financial planning, and a trial version of Crystal Xcelsius to get you started making progress and becoming an Excel expert! Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Welcome to our Microsoft Excel Formulas tutorial. If you want to learn more about using formulas and functions in Excel, you've purchased the right book. Whether you're

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new to Excel or are a more advanced user, this tutorial or workbook is designed to show you how to use different formulas and functions to solve real-life problems. Formulas work almost exactly the same way in most all versions of Microsoft Excel and other spreadsheet programs, so you can work along with this workbook even if you don't have Excel. This workbook is well adapted to other Excel, LibreOffice, OpenOffice and many other spreadsheet programs. However, keep in mind that we'll be using Microsoft Excel 2016 and 2013 throughout this workbook, so you may notice some slight differences if you're using a different program. This workbook is also suitable and adapted to new Microsoft Excel formula users. This workbook starts with the absolute basics of creating formulas and gradually works up to some more advanced formulas. But before you begin, you'll want to have a basic understanding of how to navigate your Microsoft Excel. If you already have a basic understanding of how spreadsheets work, you're ready to dive in and get started. All through this book, we will provide written and also very interactive lessons that will explain the basics of formulas and guide you through real-life scenarios where you'll use formulas to solve problems! Thanks again for downloading this book, I hope you enjoy it!

Provides instructions on the features and functions of Microsoft Office, covering Word, Excel, PowerPoint, Access, Outlook, OneNote, and Publisher.

HOW TO BECOME AN EXCEL MASTER IN THE FASTEST TIME POSSIBLE? Do you need to perfect your excel skills for your new upcoming job? Would

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you like to discover the hidden features that will make your career, business, and life so much easier? Would you like to finally have a "How-To" book that teaches exactly what you need and doesn't waste your time with other useless materials? If you answered "Yes" to at least one of these questions, please read on... Hey listen, I wrote this book for 2 reasons: #1 so people like you can find and master the Excel features they need in minutes and save a bunch of time instead of watching complicated Youtube videos and reading online blogs. #2 so people like you can learn to manage their MS Excel and discover features and use them to make their lives so much easier. And if any of these reasons concern you to any extent, this book may be the right choice for you. Take a look at what's inside: What is Microsoft Excel, and how can you master it in the fastest time possible? Microsoft Excel 2021 - what are the main differences between this and previous versions, and what new you should master to make the most out of MS Excel 2021 Is it your first time dealing with Microsoft Excel? -This chapter is for you. How to personalize and make your MS Excel 2021 unique and easy to use for you? And how to make the technical part of MS Excel simple and super-easy to understand? (Worksheets and Workbooks Included) Step-by-step data formatting guide (make complex things simple) 4 Powerful tools used in MS Excel 2021 and how to apply them to

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your daily tasks and more complex Projects? Want to Speed-up your Excel skills even more? Become a master of shortcut keys Much much more... And even if you don't have any prior Excel experience, don't worry. This book will take you by the hand and lead you through every single step! So don't wait, scroll up, click on "Buy Now," and Become an Excel Master In No Time!

Learn how to become an Excel pro and earn money supercharging your business productivity! Are you looking for a way to improve your business, become more productive and streamlined, and master all of the hidden Excel functions? Or do you want to find a comprehensive beginner's introduction to Excel for even the most tech-illiterate people? Then it's time to try this bundle. Whether you want to take your business to the next level, save time on business equations and spreadsheets, or outsource tedious tasks to a machine, Excel is a powerful tool which has the potential to revolutionize your business and productivity - but with so many hidden functions and lesser-known tricks, how can you make the most of this incredible program? This ultimate beginner's guide reveals how you can master the Excel basics, uncovering the formulas and functions that will save you HOURS of wasted time, along with a ton of useful Excel shortcuts. Delving into real-world applications of formulas and VBAs, including business modeling, loan calculations, and using

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functions, this bundle provides a practical introduction to essential Excel methods and knowledge. Here's what you'll discover inside: Why YOU Should Be Learning To Use Excel! Useful Excel Shortcuts That Make Your Life a Million Times Easier! Step-By-Step Instructions For Analyzing, Filtering, and Sorting Your Data How To Create Pivot Tables and Charts To Visually See Your Data Using Excel in Real Life - How to Create a Budget Plan and Calculate Payments For Dummies Must-Know Tips for Using Formulas, Including IF, DATE, DATEDIF, LEN, MID, And VLOOKUP Simple Ways To Save Time With Budget Plans, Payments, and Financial Equations How To Create a Powerful Excel VBA and Automate All of Your Jobs! A Breakdown of Must-Know Financial, Statistical, and Time Functions For Dummies Powerful Ways To Optimize Your Schedules, Investments, and More A Wealth of Different Tools For Easily Navigating Your Business Finances And Much More... So if you're searching for a practical way to make Excel work for you, then you've come to the right place. With step-by-step advice and instructions that even the most tech-illiterate people can understand, it's time for you to discover how Excel can drastically transform your business. Once you start, you'll wonder how you ever managed without it! Scroll up and buy now, not one single book, but two to become an Excel pro today!

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This book will allow users to quickly master Microsoft Excel data formulas: left, right, mid, trim, len, find, index, if, and, or, iserror, hlookup, vlookup, concatenate, offset, match, small, and large. In order to create powerful mega-formulas, which are used to extract and manipulate data without using VBA or macros, users will learn how to nestle formulas. This book makes it much easier for users to learn how to use Microsoft formulas for tasks that may seem complex; in some cases, these tasks may even seem impossible, but users will become masters of Microsoft Excel spreadsheets and data manipulation in less than ten minutes. The layout of this book consists of formulas accompanied by visual and written results; complete formulas are displayed for each example; they execute into real results. This book will also familiarize users with variables, arrays, and defining content.

In this completely updated edition covering Excel 2016 and previous versions, Microsoft Excel Functions & Formulas 4/e demonstrates the secrets of Excel through the use of practical and useful examples in a quick reference format. Easy to use and equipped with a variety of functions, Microsoft Excel is the tool of choice when it comes to crunching numbers, building charts, and analyzing tables. With over 250 Excel worksheet examples, files, and added video tutorials, the book is an excellent resource for all Excel users who want to

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understand, create, and apply formulas. Experienced users will also find Microsoft Excel Functions & Formulas 4/e an excellent reference for many of the program's advanced formulas and functions. The text is easy to understand with numerous step-by-step instructions and the actual, ready to use, Excel screenshots of the input and output from the formulas. A CD-ROM accompanies the book with video tutorials, worksheet files of examples for numerous functions, formulas, and all the figures from the text. Features: * Includes over 250 Excel worksheet examples, ready to use files, and video tutorials * Numerous step-by-step instructions and actual, ready to use Excel screenshots of the input and output from the formulas.

Complete and practical yet easy-to-understand graduate-level statistics course with all of the problems worked out in Excel. Thoroughly covers all topics of an intense graduate statistics course using nothing but step-by-step, simple explanations. Loaded with completed, real-world problems all in Excel, this e-manual is an outstanding supplement to a graduate statistics course. Very clear explanations are used to show exactly how the Excel formulas integrate with the statistical frameworks being applied. The reader will learn how to master and apply graduate-level statistics much faster than a student in a normal graduate statistics course because this e-manual's emphasis is entirely on

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problem solving, not on useless, forgettable theory that fills up many statistics courses. This e-manual achieves two goals: teaching graduate-level statistical frameworks in an easy-to-understand way and then showing how to implement all of it in Excel. The widely-used Microsoft Excel program provides a very simple but incredibly complete platform to perform heavy-duty, advanced statistical analysis. All other statistical software packages, such as Minitab, SyStat, and SPSS, are expensive, require lots of user training, and expect that the user is an expert statistician right from the start. Not this e-manual nor Microsoft Excel. The ability to perform graduate-level statistics in Excel is an extremely useful and powerful tool for any graduate statistics student and business manager. Homework assignments can be quickly checked with Excel. Once difficult statistical business problems are now readily solvable in Excel. The easy-to-follow frameworks in this e-manual can be cleanly and swiftly duplicated in the real world and on statistics exams by hand (without Excel) right away. The lessons are all in bite-size chunks that are quickly absorbed for immediate use. More than half of the lessons in this e-manual are supplemented with step-by-step videos for more convenient learning. Some of the major topics covered in detail include regression, ANOVA, hypothesis tests, confidence intervals, combinations, permutations, correlation, covariance, t-tests, histograms, and

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Author: Bill Jelen is an accomplished Excel author and the principal behind the leading Excel website, MrExcel.com. As an Excel consultant, he has written Excel VBA solutions for over 300 clients around the

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English-speaking world. His website hosts over 10 million page views annually. Prior to founding MrExcel.com, Jelen spent twelve years in the trenches, - working as a financial analyst for finance, marketing, accounting and operations departments of a \$500 million public company.

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using Excel functions such as SUMIF, SUMIFS, COUNTIF, COUNTIFS, COUNTBLANK- How to create logical formulas using the IF, OR, AND functions- How to create lookup formulas using Excel functions such as VLOOKUP, HLOOKUP and combining the INDEX and MATCH functions together to create powerful lookups- How to create text formulas by using Excel functions such as LEFT, RIGHT, MID, CONCATENATE to manipulate text in your worksheets- Great Excel hints and tips to help you become more efficient and save timeThis book comes with real life examples of why you would create Excel formulas in your worksheets. You will learn: - How to sum values and count cells based on certain criteria- Count only non-blank cells in a range- Count only numbers in a range- Extract the maximum and minimum values from a range of numbers- How to assign bonuses for Sales people if they have hit their sales targets- How to extract product details from a product table- How to assign grades to a list of students- How to manipulate text by extracting certain characters from a text string Have you ever seen the curly brackets in formulas and wondered what they mean? In this book you will learn they are used for array formulas and you will learn how to create one!This is the definite Excel guide book on formulas and functions and a must read for beginners and intermediates who would like to learn more about Excel's powerful functions. To truly better yourself you must invest in yourself. Start now by buying this book!

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visualization. Microsoft Excel is available in both offline (Excel 2019) and online (Office 365) versions. If you are new to Excel or use this program day in day out, then this book will surely clear your logics and concepts of excel. This book starts with an introduction to Excel program and an overview of its interface and move towards an explanation of new features being introduced in Excel 2019 and Office 365, then an in-depth discussion on entering and transforming data.

Understanding different formulas and functions with practical exercises. Afterwards, how to perform data analysis and present it using different data visualization tools. Finally, extracting data and automation of tasks through Macros. After going through this book, you will become conceptually strong in using various features of Excel. You will increase your productivity by

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Special Edition Using Microsoft Office Excel 2007 will ease the upgrade path to the latest version of Microsoft best-selling spreadsheet program. The author, "Mr. Excel " introduces you to the new interface, allowing you to quickly get back up-to-speed in performing your job, and will then introduce the powerful new features available in Excel 2007. Among other skills, you will learn how to create amazing data visualizations using conditional formatting and in-cell data bars. This is the only book you need on Microsoft Office Excel 2007! " Excel 2007 is the biggest, most exciting release of Excel ever. This book's straightforward approach explains the most important features of Excel 2007 in a thorough, easy-to-understand format. Further, it clearly compares older versions of Excel with Excel 2007, which makes for a seamless transition to this newest version of the

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Introduction 1 Getting the Most Out of Ranges 2 Using Range Names 3 Building Basic Formulas 4 Creating Advanced Formulas 5 Troubleshooting Formulas II Harnessing the Power of Functions 6 Understanding Functions 7 Working with Text Functions 8 Working with Logical and Information Functions 9 Working with Lookup Functions 10 Working with Date and Time Functions 11 Working with Math Functions 12

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