

## Capm Pmp Project Management All In One Exam Guide

All-in-One Coverage of the CAPM and PMP

Certification Exams Get complete details on all the Certified Associate in Project Management (CAPM) and Project Management Professional (PMP) exam topics from this fully up-to-date volume. Written by industry expert, trainer, and project management consultant Joseph Phillips, this authoritative exam guide features learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Designed to help you pass the exams, this definitive resource also serves as an essential on-the-job reference. Covers all exam topics including how to: Implement project integration management Plan and control project scope Define, sequence, and manage project activities Estimate and administer the project budget Perform quality control Acquire and manage the project team Communicate project performance with stakeholders Monitor and control project risks Plan for procurement Adhere to the PMI Code of Ethics and Professional Conduct The CD-ROM features Two full practice exams Video training from the author Bonus process review quiz Complete e-book Business & Economics/Project Management When you're studying for the PMP®/CAPM® exam, the most important thing to manage is your time This

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practical guide will help you study for the Project Management Professional (PMP®)/Certified Associate in Project Management (CAPM®) Certification Exam more efficiently and productively. It is aligned with and references PMI's Project Management Body of Knowledge, Third Edition (PMBOK® Guide). Unlike other review materials that are organized according to knowledge areas and cover the forty-four processes almost equally, this guide divides materials into process groups or domains and weights your review materials the way PMP®/CAPM® weights the exam. For example, approximately 11% of the exam questions will be on the Initiation Phase, so approximately 11% of the review materials in this book covers the Initiation Phase. The guide flows like projects flow. There are six sections: Initiation Phase Planning Phase Execution Phase Monitor and Control Phase Closing Phase Professional Responsibility This is not an unabridged "everything you ever need to know about project management" guide. It focuses exclusively on information you need to know to pass the exam and features: A total of 175 pre-review questions and 175 post-review questions, along with complete answers and explanations The facts, presented clearly and concisely with no frills, no fine print, and no digression Terms, definitions, formulas, charts, diagrams, and lists that help you retain the information and pass the test Advice on how to study

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and how to take the actual exam, plus a comprehensive index, so it's easy to find information you want to review

Whether you're a current project manager seeking to validate the skills and knowledge acquired through years of practical experience or a newcomer to the PM field looking to strengthen your resume, the PMP® certification from the Project Management Institute (PMI®) provides you with the means to do so. This updated edition of the best-selling PMP®: Project Management Professional Study Guide was developed to help you prepare for this challenging exam, and includes additional study tools designed to reinforce understanding of critical subject areas. Key Topics Include: Project Initiation. Determining project goals, identifying constraints and assumptions, defining strategies, producing documentation. Project Planning. Refining a project, creating a WBS, developing a resource management plan, establishing controls, obtaining approval. Project Execution. Committing and implementing resources, managing and communicating progress, implementing quality assurance procedures. Project Control. Measuring Performance, taking corrective action, ensuring compliance, reassessing control plans, responding to risk event triggers. Project Closing. Documenting lessons learned, facilitating closure, preserving records and tools, releasing resources. Professional Responsibility. Ensuring

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integrity, contributing to knowledge base, balancing stakeholder interests, respecting differences.

Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

(PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide

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has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

Featuring detailed coverage of all current certification objectives, this authoritative guide provides project managers with the practical knowledge required to pass both the PMP (Project Management Professional) and the CAPM (Certified Associate in Project Management) exams. The book also serves as an essential on-the-job reference. The CD-ROM includes a full practice exam, video training, flash cards, and more.

13 comprehension lessons ; Concepts and study material ; Games and exercises ; Tricks of the trade ; Practice exams and questions.

Complete coverage of all current objectives for the CAPM and PMP exams—more than 1,000 practice exam questions and in-depth explanations in total! Thoroughly revised for the current PMI Project Management Body of Knowledge (PMBOK), this up-

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to-date resource offers complete coverage of all the material included on the Certified Associate in Project Management and Project Management Professional exams. You'll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Written by a leading project management consultant and trainer, CAPM/PMP Project Management Certification All-in-One Exam Guide, Third Edition will help you pass the exams with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: Project integration management Managing the project scope Managing project time, costs, and quality Managing project human resources Managing project communications Managing project risks Project procurement management Managing project stakeholders Project management processes Electronic content includes: 750 CAPM and PMP practice exam questions—test yourself by exam domain or take a complete exam Bonus process review quiz One hour of video training from the author New! Process ITTO Quick Review Guide New! CAPM/PMP Exam Cheat Sheets

Each book covers all the necessary information a beginner needs to know about a particular topic, providing an index for easy reference and using the series' signature set of symbols to clue the reader in to key topics, categorized under such titles as Tip,

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Remember, Warning!, Technical Stuff and True Story.

This is the Eleventh Edition of the student workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP®) certification exam to be based on PMI®'s PMBOK® Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Practice the Project Management Skills Essential for Your Success 50+ lab exercises challenge you to solve problems based on realistic case studies Step-by-step scenarios require you to think critically Lab analysis tests measure your understanding of lab results Key term quizzes help build your vocabulary Covers all PMP exam objectives, including:  
Exploring PMP Foundations Examining the Project Life Cycle and Organizations Learning the Project Management Processes Integrating Project Management Managing the Project Scope Managing the Project Schedule Managing Project Costs

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Managing Project Quality Managing Project Human Resources Managing Project Communications Managing Project Risks Managing Project Procurement The PMI Code of Ethics and Professional Conduct

Use this study guide to prepare for the Certified Associate in Project Management (CAPM) exam, based on PMBOK's sixth edition, administered by the Project Management Institute (PMI). The revised and updated second edition of the best-selling CAPM in Depth has a laser-sharp focus on the exam objectives for project managers and others who want to pass the CAPM exam. No prior knowledge of project management is assumed. The chapters and the sections within each chapter are presented in a logical learning sequence. The concepts and topics, both simple and complex, are clearly explained when they appear for the first time. This facilitates step-wise learning, prevents confusion, and makes this book useful for those who want to get up to speed quickly to pass the CAPM exam, even if you are new to the discipline of project management. This book tells the story of project management in a cohesive, concise, yet comprehensive fashion. Unlike most CAPM exam books, this book is not just an exam-cram book. It is an easy-to-understand guide that is a valuable reference both before and after the exam. What You'll Learn Understand the body of knowledge required to earn the Certified Associate in

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Project Management (CAPM) certification Acquire the knowledge needed to successfully manage projects in any field Who This Book Is For Project management practitioners preparing for the CAPM exam, entry-level project managers and project team members preparing for the CAPM exam, beginners who want to join the field of project management and get up to speed quickly, project managers who need a quick and easy reference to the discipline of project management, instructors and trainers who need a textbook for a course on project management Prepare for PMP certification exam success with this fully updated and comprehensive study guide This study guide serves as a comprehensive resource for those who plan on taking the Project Management Professional (PMP) certification exam administered by PMI. The book helps you prepare for the exam, and it will continue to serve project managers as an on-the-job reference book. The PMP Project Management Professional Exam Study Guide, Tenth Edition is fully updated to include recent changes to the exam. New content covers the integral role that Agile and other iterative practices have in project management. Updates also address the pivotal responsibilities of the project manager and the skill sets required for this position. The study guide was written to reflect the Project Management Process and Procedures found in the revised A Guide to the Project Management Body of Knowledge --

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PMBOK® Guide, 6th Edition. Well-known author and expert Kim Heldman, PMP, helps to prepare you for the exam with in-depth coverage of topics, concepts, and key terms. Learn more about the three main domain areas of people, process, and business environment, plus the predictive, agile, and hybrid approaches to project management. This guide is an effective learning aid that will take your understanding to the next level. Provides comprehensive material, covering the complete exam outline Lists chapter objectives and offers detailed discussions of these objectives Reflects differences in project management environments and approaches Effectively presents real world scenarios, project application sidebars, and chapter review questions You'll also connect to a beneficial, on-the-go resource: an interactive online learning environment and test bank. This environment includes an assessment test, chapter tests, practice exams, electronic flashcards, and a glossary of key terms. A thorough review is the best prep for a challenging certification exam. So, get ready with this essential PMP study guide.

The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need

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now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the

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best way to do it, and what to watch out for along the way.

Use this study guide to prepare for the Project Management Professional (PMP) exam administered by the Project Management Institute (PMI). The revised third edition of the best-selling PMP in Depth, updated to the sixth edition of PMBOK, has a laser-sharp focus on the exam objectives for project managers and others who want to pass the PMP exam. No prior knowledge of project management is assumed. The chapters and the sections within each chapter are presented in a logical learning sequence. The concepts and topics, both simple and complex, are clearly explained when they appear for the first time. This facilitates step-wise learning, prevents confusion, and makes this book useful for those who want to get up to speed quickly to pass the PMP exam, even if you are new to the discipline of project management. This book tells the story of project management in a cohesive, concise, yet comprehensive fashion. Unlike most PMP exam books, PMP in Depth covers the material in the order in which projects are actually run in the real world. The book is an easy-to-understand guide that is valuable both before and after the exam. What You'll Learn Understand the body of knowledge required to earn the Project Management Professional (PMP) certification Acquire the knowledge needed to enter the field of project

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management and successfully manage projects in any field Who This Book Is For Project management practitioners preparing for the PMP exam, entry-level project managers and project team members preparing for the PMP exam, beginners who want to join the field of project management and get up to speed quickly, project managers who need a quick and easy reference to the discipline of project management, and instructors and trainers who want a textbook for the PMP exam or a course on project management

The most comprehensive resource to prepare for the 2018 update to the Certified Associate in Project Management (CAPM) exam! Based on Belinda Goodrich's comprehensive educational program for the Certified Associate in Project Management (CAPM) exam preparation, the CAPM Exam Prep Study Guide is the only all-in-one program on the market that leverages the power of real-time feedback and robust analytics on the CAPM exam. Using data captured from 100s of students and instructors, Belinda provides an intuitive format to learning the detailed concepts of the CAPM Exam, 6th Edition. Using a straight-forward and real-world approach, the incredibly robust CAPM Exam Prep Study Guide includes a deep-dive of the 49 PMBOK(R) Guide processes, vocabulary, and concepts to ensure maximum readiness for the exam Since 2008, Belinda has been guiding project managers to exam success through her innovative classroom programs. Her courseware is in use by training companies around the world. Using that formula for success, Belinda has now packaged that information up in this self-study book. The CAPM Exam Study Guide includes: Detailed information on all 49 processes Belinda's exclusive exam

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hints In-text exercises to validate content comprehension  
Extensive vocabulary reviews Review questions for each chapter  
Four 75-question practice exams A full-length mock 150-question exam  
FREE 90-day access to PM University online mock exams

Complete coverage of all objectives in the 2020 release of the PMP exam—fully aligned with the PMBOK Guide®, Sixth Edition  
This comprehensive resource offers complete coverage of all the material included on the Project Management Professional exam. You'll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Written by a leading project management consultant and trainer, PMP Project Management Professional All-in-One Exam Guide will help you pass the exam with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: People Processes Business Environment Agile Best Practices Knowledge Areas  
Online content includes: Practice exams—test yourself by PMP exam domain or take a complete exam  
Video training from the author  
Worksheets for Float, Earned Value, Time Value of Money  
Printable PMP memory card

This book is written by a PMI Education Provider: This book has passed a quality audit and a business review, and it completely abides by the PMI REP program. You need to pass the CAPM exam and you need quality training that'll help you in your role as a project manager. Georgio Daccache is the author of several project management books and online. He is certified as a PMP, PMI-ACP, ITIL, Project+, and is a Certified Technical Trainer.  
NOTICE: This book is designed for the CAPM exam based on PMBOK Guide, sixth edition.  
Who this book is for: -Project managers who are preparing to PASS their PMI-CAPM examination-Project managers who want to pass their CAPM exam on the first try

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Master IT Project Management This practical, up-to-date guide explains how to successfully manage an IT project and prepare for CompTIA Project+ certification. IT Project Management: On Track from Start to Finish, Third Edition walks you through each step of the IT project management process, covering critical strategies for on-time and within-budget projects. You'll get proven methods for initiating a project, selecting qualified team members, conferring with management, establishing communication, setting realistic timetables, tracking costs, and closing a project. Learn how to: Define project requirements and create the project charter Create a feasibility study and establish project priority Determine strategy and obtain management approval Manage project scope and determine project expenses Build the project management plan Organize and lead a project team Track progress and calculate the Cost Performance Index (CPI) Implement changes to the project plan Perform continuous quality management Complete the project and assess deliverables On the CD: CompTIA Project+ practice exam Project management video training from the author Ready-to-use templates and worksheets Complete e-book Joseph Phillips, PMP, CompTIA Project+, is the Director of Education for Project Seminars. He is the author of PMP Project Management Professional Study Guide, Second Edition; CAPM/PMP Project Management Certification All-in-One Exam Guide, Second Edition; CBAP Certified Business Analysis Professional All-in-One Exam Guide; and PgMP Program Management Professional All-in-One Exam Guide. Complete coverage of all the material on the PgMP certification exam Get full coverage of all the material included on the PgMP Program Management Professional exam inside this comprehensive resource. Written by industry expert, trainer, and project management consultant Joseph Phillips, this definitive exam guide covers all three phases of

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the credential process--the PMI staff review, the multiple-choice exam, and the Multi-rater Assessment--focusing on how to pass the rigorous PgMP exam. Detailed and authoritative, this book serves as both a complete certification study guide and an essential on-the-job reference. Get full details on all exam topics, including: The Project Management Institute's program management standards Benefits and stakeholder management Life cycle themes and process groups Understanding the relationship between programs and projects Managing projects Program and team initiation Planning for program resources, scope, schedule, budget, procurement, and risk Program execution, quality assurance, team development, and vendor interaction Monitoring and controlling the program Closing the program The CD-ROM features: Two full PgMP practice exams Video training Score tracker Excel spreadsheet Complete electronic book

This fully integrated study resource is completely updated for the PMBOK, Sixth Edition This highly effective self-study guide contains all of the information you need to prepare for the latest version of the challenging Project Management Professional exam. Electronic content includes the Total Tester customizable exam engine, worksheets, reference PDFs, and more than an hour of video training from the author. Fully updated for the Sixth Edition of the PMI Project Management Body of Knowledge (PMBOK® Guide), PMP Project Management Professional Study Guide, Fifth Edition contains more than 900 accurate practice exam questions. Each chapter includes a list of objectives covered, a chapter review, key terms, a two-minute drill, and a self-test with detailed explanations for both the correct and incorrect answer choices. • Offers 100% coverage of all official objectives for the PMP exam • Downloadable full-color, memory card for studying anywhere • Written by a project

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management consultant and bestselling author

Designed for project managers looking to add the Project Management Institute's (PMI) Certified Associate in Project Management (CAPM) certification to their resume, this guidebook presents everything needed to pass the exam—from glossaries of terms and definitions to professional testing advice. Test preparation topics, including complete explanations of all CAPM subjects, are accompanied by a breakdown of the processes, inputs, outputs, and techniques associated with this PMI certification. A final chapter packed with sample test questions is also included.

Study for the CAPM while uncapping your project management potential with the help from author Joseph Phillips and the powerful All-in-One series. Understand the intricacies of managing time, cost, quality, human resources, and more. Learn to assess and control risk and effectively manage procurements. Key term reviews and end-of-chapter assessment exams have been carefully prepared to give you a leg up on the competition. Plus--the included CD-ROM features two different exam simulations. So, manage your career. Pick up this resource and earn the new CAPM certification.

Don't Let the Real Test Be Your First Test! Take the 2018 version of the challenging CAPM exam with confidence using this highly effective, exam-focused study resource. CAPM® Certified Associate in Project Management Practice Exams contains more than 1000 practice questions and is fully aligned with the Project Management Body of Knowledge®

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Guide, Sixth Edition. All questions simulate those on the live test in content, style, tone, and difficulty. To facilitate retention, every question is accompanied by in-depth explanations for both correct and incorrect answers. Covers all 58 learning objectives for the CAPM exam, including:

- Project integration management
- Project scope management
- Project schedule management
- Project cost management
- Project quality management
- Project resource management
- Project communications management
- Project risk management
- Project procurement management
- Project stakeholder management

Digital content includes:

- Test engine that provides full-length practice exams or customized quizzes by chapter or by exam domain
- 600 practice exam questions

All-in-One is All You Need Get complete coverage of all the Certified Associate in Project Management (CAPM) and the Project Management Professional (PMP) exam topics from this comprehensive volume. Covering the Project Management Body of Knowledge (PMBOK), CAPM/PMP Project Management Certification All-in-One Exam Guide features learning objectives at the beginning of each chapter, expert exam tips, practice questions, and in-depth explanations. Detailed and authoritative, this book serves as both a complete certification study guide and an essential on-the-job reference. Get full details on all exam topics including how to:

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Implement Project Integration Management Plan and control project scope Define, sequence, and manage project activities Estimate and administer the project budget Perform quality control Acquire and manage the project team Communicate project performance with stakeholders Monitor and control project risks Plan for procurement Adhere to the PMP code of professional conduct The CD-ROM features Two full practice exams Video training Complete electronic book

An all-inclusive, self-study guide for the PMI's Project Management Professional (PMP) certification exam, this kit provides all the information project managers need to thoroughly prepare for the test. It contains the book *The PMP Exam: How to Pass on Your First Try*; hundreds of flash cards to help with memorization of key points; a laminated quick reference guide; a six-month online subscription to the PMP course in InSite (the top PMP e-learning site); and five audio CDs featuring experts Andy Crowe, Bill Yates, and Louis Alderman discussing the main points and concepts for the exam. The included learning materials cover all the processes, inputs, tools, and outputs that will be tested, along with insider secrets, test tricks and tips, hundreds of sample questions, and exercises designed to strengthen mastery of key concepts to help you pass the exam with confidence.

"The purpose of this workbook is to provide ...

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meaningful exercises and homework problems that will enhance the knowledge of the subjects included in the textbook *Project management: a systems approach to planning, scheduling, and controlling* (12th edition) by Harold Kerzner, Ph.D"--Page xi. CAPM Exam Prep Seminar Participant Workbook. This workbook is used in conjunction with our online CAPM Exam Prep course.

This updated and expanded second edition of the CAPM/PMP Project Management Certification All-In-One Exam Guide, Third EditionS provides a user-friendly introduction to the subject Taking a clear structural framework, it guides the reader through the subject's core elements. A flowing writing style combines with the use of illustrations and diagrams throughout the text to ensure the reader understands even the most complex of concepts. This succinct and enlightening overview is a required reading for all those interested in the subject . We hope you find this book useful in shaping your future career & Business.

Don't Let the Real Test Be Your First Test! Aligned with the current PMI® Project Management Body of Knowledge (PMBOK®) and the latest release of the Project Management Professional exam, PMP® Project Management Professional Practice Exams provides coverage of all exam objectives and is logically organized by exam domain. All questions simulate those on the actual exam in content, style, and difficulty. To facilitate retention, every question is accompanied by in-depth explanations for both correct and incorrect answers. Covers

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all five PMP exam domains: •Initiating the Project •Planning the Project •Executing the Project •Monitoring and Controlling the Project •Closing the Project Digital content includes: •Test engine that provides full-length practice exams or customized quizzes by chapter or by exam domain •600 practice exam questions

Aligned with PMBOK - 6th Edition. 300 Multiple Choice Questions organized in 6 sets designed to help students prepare for CAPM or PMP exam. Also included are 3 ITTO study aids in question and answer format focusing on the 49 Project Management Processes and their Inputs, Tools & Techniques, and Outputs.

This up-to-date self-study system offers 100% coverage of every topic on the CAPM and PMP exams Thoroughly revised for the current PMI Project Management Body of Knowledge (PMBOK Guide), this up-to-date resource offers complete coverage of all the material included on the Certified Associate in Project Management and Project Management Professional exams. You'll find learning objectives at the beginning of each chapter, exam tips, and practice exam questions with in-depth answer explanations. Written by a leading project management consultant and trainer, CAPM/PMP Project Management Certification All-in-One Exam Guide, Fourth Edition will help you pass the exams with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: •Project integration management •Managing the project scope •Managing project time, costs, and quality •Managing project resources •Managing project communications •Managing project risks •Project procurement management •Managing project stakeholders •Project management processes Electronic content includes: •750 CAPM and PMP practice exam questions—test yourself by exam domain or take a complete exam •Bonus process review quiz •Video training from the

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author •Process ITTO Quick Review Guide •PMP Memory Sheets •Secured Book PDF

The best fully integrated study system available for the PMP exam Updated for the latest release of the Project Professional exam from PMI, PMP Project Management Professional Study Guide, Third Edition covers what you need to know--and shows you how to prepare--for this challenging exam. 100% complete coverage of all objectives for the PMP exam Exam Readiness checklist--you're ready for the exam when all objectives on the list are checked off Inside the Exam sections highlight key exam topics covered Two-Minute Drills for quick review Simulated exam questions match the format, tone, topics, and difficulty of the real exam Covers all the exam topics, including: Project Initiation \* Integration Management \* Managing the Project Scope \* Time Management \* Cost Management \* Quality Assurance \* Human Resources \* Communications \* Risk Management \* Procurement \* PMP Code of Ethics and Professional Conduct Electronic content includes: Complete MasterExam practice testing engine, featuring: Two full practice exams; Detailed answers with explanations; Score Report performance assessment tool Free video training from the author Bonus downloadable project management process review MasterExam with free online registration

The ultimate package for preparing you to take the PMP® exam Project management is one of the most desired skills in today's IT marketplace and the Project Management Professional (PMP) exam reflects your level of proficiency and preparedness as a project manager. This comprehensive study guide features the Sybex test engine with two practice PMP exams, electronic flashcards, two hours of audio review, as well as two bonus Certified Associate in Project Management (CAPM®) exams. The book covers a wide-range of project management and exam topics, concepts,

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and key terms. Not only does this must-have resource reflect the very latest version of the exam, it is written by popular project management expert Kim Heldman, who is the author of the six previous editions of this top-selling book. Prepares you to take the Project Management Professional (PMP) exam as well as the Certified Associate in Project Management (CAPM) exam, both offered by the Project Management Institute (PMI®) Covers all exam topic areas plus a wide range of project management processes, concepts, and key terms Uses real-world scenarios and How This Applies to Your Current Project sidebars to fully illustrate concepts Readers get access to invaluable study tools with testing software, practice exams, electronic flashcards, and over two hours of audio review PMP: Project Management Professional Exam Study Guide, Seventh Edition helps you prepare for the PMP exam and also serves as an essential resource for becoming a more astute project manager. (PMI, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.) There are close to 290,000 PMPs worldwide and PMI membership increased more than 10 percent from 2007 to 2008 PMI's CAPM and PMP certifications are not specific to any industry; all areas of business are adapting the certification as a guide to more profitable projects: manufacturing, business-to-business, government, and service industries Provides coverage of exam objectives and topics, offers more than one thousand practice questions and answers, and includes test-taking tips.

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